

Job Opening

Per Diem College Counselor

Classification	Part-Time Per Diem 10 month
Division	Student Affairs
Department	Counseling Center
Reports To	Director of Counseling Center
Position Location	On-Campus

About King's

King's College is a Catholic institution of higher education animated and guided by the Congregation of Holy Cross. King's pursues excellence in teaching, learning, and scholarship through a rigorous core curriculum, major programs across the liberal arts and sciences, nationally accredited professional programs at the undergraduate and graduate levels, and personal attention to student formation in a nurturing community.

We offer competitive total rewards, tuition remission for employees and their dependents, 403(b) plans, and generous paid-time-off and holidays. Our culture is driven by our commitment to our mission, our community and our friendly, knowledgeable faculty and staff.

EEO Statement

King's College does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, parental status, military service, or other non-merit factors. We celebrate diversity by fostering a welcoming and inclusive environment where each member of King's College feels respected with a sense of belonging.

Job Summary

The per diem College Counselor position is a master's level mental health provider whose primary function would be to provide clinical services, outreach, and consultation services to students and to aid the director and full-time staff in planning, organizing, and implementing services of the Counseling Center.

Essential Elements and Success Metrics

1. Provides individual and/or group counseling, skills workshops, and consultation to enrolled, eligible students.
2. Provides crisis intervention, emergency consultation and referral recommendations when appropriate.
3. Makes appropriate referrals of students to off-campus mental health specialists and agencies when appropriate.
4. Maintains current and professional records of all those who are served at the Center while maintaining strict confidentiality.
5. Participates in supervision and case consultation with director as scheduled.
6. Maintains professional certifications, licenses, and malpractice insurance.

Required Skills, Training, and Experience

Master's degree in counseling, social work or closely related field is required. State of Pennsylvania (active) professional licensure is required; will consider those who are actively pursuing licensure. Professional clinical counseling experience is required. Excellent interpersonal and writing skills are required.

Prior college counseling experience, knowledge of the local mental health network, and proficiency in Microsoft Office is preferred

Physical Conditions

Typical office working conditions and a flexible work schedule of up to 10 direct clinical hours per week during the semesters (and up to 1 hour of supervision/case consultation per week), with possible occurrences of night or weekend responsibilities. Hours will be determined by time of year and caseload.

Interested candidates: Please submit a resume with a letter of interest including salary requirements to hrjobs@kings.edu

Internal candidates must apply by 11/2/2022.