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## DEPARTMENT OF EDUCATION

### PROGRESSION CRITERIA for CERTIFICATION PROGRAMS

Academic Year 2022-23

#### General Information

- Students are permitted to transfer credits for core courses including those obtained via college transfer, College Discovery and/or Advanced Placement.
- Grades of “C” or better must be earned in all education courses, and secondary education majors must also earn grades of “C” or better in major content courses. Courses with transcribed grades lower than a “C” must be repeated and may possibly delay graduation.
- The Pennsylvania Department of Education requires a 3.0 GPA, or a 2.8 GPA with higher cut-scores on certification exams.
- Students are responsible for initiating and meeting with their academic advisor at least once per semester.
- Formal admission to the department, required by PDE, includes submission of an application no sooner than the completion of 48 credits and no later than the completion of 60 credits (see year 2 for additional information).
- Follow the academic planner for the respective area of certification. Taking courses out of sequence, taking a semester of all CORE courses, not taking the recommended number of credits, failing classes, not meeting requirements to move to subsequent courses in Math or English, or not taking summer courses to make up credits for MATH 100 and ENGL 105 may delay completion of the program.
- All field experience observations and hours, as outlined in course syllabi, must be completed. Students are responsible for all necessary paperwork on the first day of class, all fees associated with clearances, and transportation to all field placements (except the Flood Tutoring Program).
- Dispositions: Dispositions are assessed at the end of each semester documenting candidate’s growth and professional behaviors. Rubric is available in the Teacher Education Handbook

#### Undergraduate Year 1 Requirements

- Before 30 earned credits, all course projects and other teaching artifacts best demonstrating mastery of competencies should be saved and archived in a portfolio (electronic and paper copies). Additional information will be distributed in courses.

## Undergraduate Year 2 Requirements

- At the completion of the spring semester of Year 2, PDE requires formal admission to the department. To be formally admitted to the department, students must:
  - Submit an application to the education department no sooner than the completion of 48 credits and no later than the completion of 60 credits.
  - Earn a grade of “C” or better in all education courses. Secondary certification students must also earn a grade of “C” or better in their major certification area.
  - Possess a GPA of 3.0 GPA, or a 2.8 GPA with higher cut-scores on certification exams.
    - Regarding GPA requirements for formal admission to the department and progression, provided other criteria are satisfied, students may receive “Conditional” or “Probationary” admission.
      - “Conditional” admission is earned with a 2.8 to 2.9 GPA, and
      - “Probationary” admission allows for a 2.5 to 2.7 GPA.
    - “Conditional” and “Probationary” admission without progress toward a 3.0 GPA, as re-evaluated on a semester-by-semester basis, may pose a barrier to student teaching and may result in the need to change majors, possibly delaying graduation.
  - Display positive dispositions as evaluated by education faculty members at the conclusion of each education course.
  - Include two recommendation forms from education faculty members.
  - Complete six credits in English (ENGL 110 and ENGL 140-149) and six credits of Math (three credits of which may be taken after acceptance into the program).
- Students who do not meet the above minimum requirements for progression by earning a GPA lower than 2.5 or who have not satisfied other criteria for formal admission may be ineligible to student teach and will work with their advisor to determine next steps, which may result in the need to change majors, possibly delaying graduation.

## Undergraduate Year 3 and Year 4 Requirements

- Students should apply for student teaching by the deadline established in the semester prior to the anticipated student teaching experience to the Field Experience Coordinator. Additional details about clearances and other requirements are available in the Teacher Education Handbook. Failure to comply with deadlines may result in a delay in student teaching.

Signature: By signing below, the undersigned acknowledges receipt of the progression criteria and testifies to having read, understood, and accepted these criteria in entirety. Further, a copy of the document has been provided for personal reference and will be added to the undersigned’s record.

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Name (Signature)

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Date

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Name (Printed)

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Parent Signature (If Present)