

Pass/Unsatisfactory Options for Undergraduate Courses at King's College in Spring 2020

Because of the ongoing national emergency created by COVID-19, the faculty of King's College have recommended expanded Pass/Unsatisfactory (P/U) options based on standard course grades. The College also believes it is in the best interest of students to complete all current coursework to the best of their ability and to earn the best letter grades possible. As a result, with the approval of the president, the College is implementing the following policy:

1. Every student will receive a letter grade in every undergraduate course, just as in any semester.
 2. By May 29, all grades of F will be automatically converted to U (Unsatisfactory). No credit is earned, but the grade will not impact the GPA. For students in programs with GPA or course grade requirements, an earned grade of F converted to a U will impact progression criteria as if the grade was recorded on the transcript as an F.
 3. Students will also review all grades of D and higher and **other than the exceptions in Item 4**, can choose a grade of P (Pass) in place of the letter grade. If a student chooses this option, the grade will be converted to P, the credits will be earned, and the course grade will not impact the GPA. **The deadline for requesting grades of P is May 29.** Requests will be made using an electronic form provided by the Registrar's Office.
 4. Students may replace any course grade of D or higher with a P, with the following exceptions:
 - Students in the **Physician Assistant/Medical Studies Program** may not change any grades to P. They must keep letter grades in all courses. Students with concerns about their grades should discuss with their advisor and may opt to follow the published appeals process for the program.
 - For all courses originating in **Athletic Training (course prefix AT) and Exercise Science (EXSC)**, letter grades cannot be changed to P unless a grade of at least C is earned. This also applies to BIOL 220 and BIOL 220L for Athletic Training and Exercise Science majors.
 - **Dual Degrees in Nursing students** are subject to applicable policies of Luzerne County Community College and should consult their King's academic advisor to discuss available options.
 - Students in the **Civil, Mechanical, or 3+2 Engineering Programs** must keep letter grades in all math, science, and engineering courses. These include all courses with prefixes of CE, CHEM, CS, ENGR, ENST, MATH, ME, or PHYS. Letter grades in other courses may be changed to P.
 - Students in the **Clinical Lab Science** major must keep letter grades for all science courses. This includes all courses with the prefixes BIOL, CHEM, and MATH. Letter grades in other Core courses may be changed to P.
 - For all courses originating in the **Education Department (EDUC prefix)**, letter grades must be kept and cannot be changed to P. For students in the **Math 4-8 Education Program**, letter grades must also be kept for Math courses (MATH prefix). For students in the **Science 4-8 Education Program**, letter grades must also be kept for Science courses (prefixes of BIOL, CHEM, ENST, PHYS). Additionally, for any education student (PK-4, 4-8 or 7-12) enrolled in MATH 101 or MATH 102, eligibility to convert a grade to P requires the approval of an Education Department advisor.
 - Any student interested in the **3+3 Villanova Law Program, a 4+1 graduate program with University of Notre Dame, or any other similar collaborative program with another university** is advised against choosing a grade of P in any course. King's College bears no responsibility and can make no promises for how any other institution will evaluate P grades.
- These exceptions have been established based on the professional expectations and requirements of specific programs and disciplines. Any student with questions should contact her or his academic advisor, who will consult with Academic Affairs. The decision of Academic Affairs on the eligibility of a student or a course for the P option is final. Additionally, if after grades are issued, a student is dismissed from a program for academic reasons or a student wishes to change major, then the exceptions can be reevaluated, and a student may be eligible to change additional grades to P. Students should consult with an academic advisor to discuss available options.
5. The College can make no promises or representations regarding how future employers, law schools, graduate or professional schools or any other entities or constituencies will evaluate and perceive grades of P. Once a student chooses a P option, that decision is permanent and cannot be reversed. While each student considering a grade change to P is encouraged to consult with her or his academic advisor, the final decision belongs entirely to the student.
 6. Any student with a grade changed to P/U will be ineligible for the Spring 2020 King's College Dean's List.
 7. This policy applies only to undergraduate courses. Students in all graduate courses will receive letter grades.