

REQUIREMENTS FOR EMPLOYER' S LIST OF HEALTH CARE PROVIDERS

1. There must be at least 6 health care providers on the list, but there may be more than 6 listed.
2. At least 3 of the health care providers on the list must be physicians.
3. No more than 4 of the health care providers on the list may be coordinated care organizations (CCOs).
4. The names, addresses, phone numbers and areas of medical specialties of all health care providers must be included on the list.
5. The health care providers on the list must be geographically accessible and must have specialties that are appropriated based on the anticipated work-related medical problems of the employees.
6. Your employer must specify on the list if any of the health care providers on the list are employed, owned or controlled by your employer or its workers' compensation insurance company.

NOTE: Your employer's list of health care providers must meet all of the above requirements. If the list does not meet all of these requirements, you do not have to choose a provider from the list. Instead, you have the right to seek medical treatment with any health care provider of your choice.

BUREAU OF WORKER'S COMPENSATION HELPLINE INFORMATION CENTER

1-800-482-2383 (long distance calls inside PA)

(717) 772-4447 (local and calls outside PA)



**Kings College
133 N River Street
Wilkes Barre, PA 18711**

NOTICE TO ALL EMPLOYEES

If you sustain a compensable accident while at work, your employer has arranged for the payment of your medical care with your insurance payor. It is your responsibility to immediately report the injury to your supervisor.

IN CASE OF INJURY

Under the terms and conditions of the Pennsylvania WORKERS' COMPENSATION (Section 306 (f.1) (I) (I) of the (Medical Benefits) your employer has the right to select and authorize physicians to treat employees for a period of 90 days following the first visit. If during the 90-day period you visit other providers, your employer or your employer's insurance carrier may refuse to pay for such treatment. The following physicians, who participate in CorVel Corporation Managed Care Network, have been selected to provide treatment for job related disability.

If you suffer a work-related injury, your insurance payor will pay for reasonable and necessary surgical and medical services, medication, supplies, orthopedic appliances and prosthesis including training in their use.

After 90 days, you as the employee have the right to be treated by the medical provider of your choice provided you give notice of your intent to employ such provider and you provide in writing within 5 days of receiving service, notice that you exercised this right. The following page(s) are suggested providers participating in our managed care network. They offer quality care to you at affordable prices to your employer. If you decide to use a provider from this list; you would not be required to give notification as indicated above.

If you need assistance finding an appropriate provider, please contact your workers' compensation insurance company, MEMIC, at 800-660-1306 and ask to speak with your claims specialist.

**This panel is in effect during your worker's compensation policy period with your insurance payor.
Report all work related injuries to your supervisor immediately.**

Pennsylvania Provider Panels Instructions for Posting and Distribution

POSTING: Posting Notice and Panel of Physicians must be posted in a conspicuous area.

DISTRIBUTING PROVIDER PANELS:

To be completed immediately in order to start process of using the provider panels:

- All Associates must sign the Right and Duties and be provided with a copy of the panel.
- Associates signing of the Right and Duties must be witnessed and the witness (supervisor/HR) must sign at "Employer Representative"
- Signed Rights and Duties must be placed in Associate's personnel file
- If an Associate refuses to sign the Rights and Duties, the witness shall write "refused to sign" where the Associate should have signed and then sign as Employer Representative

To be completed at the Time of Injury:

- All Associates must sign the Right and Duties and be provided with a copy of the panel at the time an injury is reported
- Associates signing of the Right and Duties must be witnessed and the witness (supervisor/HR) must sign at "Employer Representative"
- Signed Rights and Duties must be placed in Associate's personnel file
- If an Associate refuses to sign the Rights and Duties, the witness shall write "refused to sign" where the Associate should have signed and then sign as the Employer Representative
- If the nature of the Injury does not allow the Associate to sign the Right and Duties at the time of injury reporting, the Rights and Duties should be signed and panel provided within a reasonable amount of time after the injury.

To be completed for New Hire:

- All New Hires must sign the Rights and Duties and be provided with a copy of the panel
- Associates signing of the Right and Duties must be witnessed and the witness (supervisor/HR) must sign at "Employer Representative"
- If an Associate refuses to sign the Rights and Duties, the witness shall write "refused to sign" where the Associate should have signed and then sign as the witness
- Signed Right and Duties shall be placed in the Associate's personnel file



King's College - Wilkes Barre

NOTICE TO EMPLOYEES IN CASE OF WORK-RELATED INJURIES

1. If you suffer a work-related injury, your employer or its insurance company must pay for reasonable surgical and medical services and supplies, orthopedic appliances and prosthesis, including training in their use.
2. In order to insure that your medical treatment will be paid for by your employer or the insurance company, you must select from one of the following health care providers. You must continue to visit one of the providers listed below, if you need treatment, for ninety (90) days from the date of your first visit.
3. If one of the providers below refers you to another licensed specialist, your employer or their insurer will pay the bill for these services.
4. After this ninety- (90) day period, if you still need treatment and your employer has provided a list as set forth below, you may choose to go to another health care provider for treatment. You should notify your employer of this action within five days of your visit to said provider.
5. If a physician on the list prescribes invasive surgery, you may obtain a second opinion from any physician of your choice. If the second opinion is different than the listed physician's opinion, you may determine which course of treatment to follow; however, the second opinion must contain a specific and detailed treatment plan. If you choose the second opinion, the procedures in that opinion must be performed by one of the physicians on the list for the first ninety- (90) days. Therefore, in this situation, the employee may be required to treat with an employer-designated provider for up to 180 days.
6. If you are faced with a medical emergency, you may secure assistance from a hospital, physician, or health care provider of your choice for your work related injury. However, when the emergency is resolved, you must seek treatment from a provider listed below.

**FOR ASSISTANCE IN SCHEDULING APPOINTMENTS, PLEASE CALL
PREMIER COMP TOLL FREE 24 HOURS/7 DAYS A WEEK AT 1-888-594-4001**

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Area of Specialty</u>
MedExpress (Multiple Locations)	677D Kidder Street Wilkes Barre, PA 18702 Location #: 570-825-2046	1-888-594-4001	Urgent Care/Occupational Medicine
Concentra Medical Centers (Multiple Locations)	268 Highland Park Blvd. Wilkes Barre, PA 18702 Location #: 570-822-8831	1-888-594-4001	Occupational Medicine
Philadelphia Hand to Shoulder Center (Multiple Locations)	672 South River Street, Suite 217 Wilkes Barre, PA 18705 Location #: 800-385-7472	1-888-594-4001	Orthopedics - Hand/Wrist/Elbow
Sports Medicine Bone & Joint	220 South River Street Plains, PA 18705 Location #: 570-826-1555	1-888-594-4001	Orthopedics
Surgical Specialists	200 South River Street Plains, PA 18705 Location #: 570-821-1100	1-888-594-4001	General Surgery
Northeastern Eye Institute (Multiple Locations)	679 Kidder Street Wilkes Barre, PA 18702 Location #: 570-825-3491	1-888-594-4001	Ophthalmology
Renaissance Center for Plastic Surgery	1845 Memorial Highway Shavertown, PA 18708 Location #: 570-674-6525	1-888-594-4001	Plastic Surgery
Maurer Chiropractic	104 Wilkes Barre Township Blvd. Wilkes Barre, PA 18702 Location #: 570-822-3212	1-888-594-4001	Chiropractic
Wilkes-Barre General Hospital Wyoming Valley Health Care Systems	575 North River Street Wilkes Barre, PA 18764 Location #: 570-829-8111	1-888-594-4001	Emergency Medicine

CONVENIENT NETWORK LOCATIONS LISTED BELOW

Premier Comp PT Network	Call Toll Free for Closest Location	1-888-594-4001	Physical Therapy
Premier Comp MRI Network	Call Toll Free for Closest Location	1-888-594-4001	MRIs

Panel Date: 12/9/2020