



Registrar's Office

APPLICATION FOR INDEPENDENT STUDY

GUIDELINES FOR INDEPENDENT STUDY:

1. An independent study project must be individually designed and directed toward a definite goal in order to enrich the educational objectives of the student. It must involve a substantial body of college-level literature, field work, methodology, and/or theory.
2. A project must be sponsored by a faculty member who will approve the proposal as being worthwhile and feasible, be available for consultation on the project, and evaluate the student's performance.
3. Independent study generally requires more time than do regular classroom courses. The amount of credit given should be consistent with time spent by the student and the level of work required. It is also expected that independent studies will involve regular meetings with the sponsoring faculty member.
4. Only students with Junior or Senior status who are fully matriculated at King's College may register for an Independent Study.
5. The student wishing to do an independent study project must submit the *Application for Independent Study* to the Registrar's Office prior to the deadline for adding classes for the term.
6. The proposal for independent study must have the approving signatures listed below before registration can take place.

Name _____ Id.No. _____

Major _____ Box No. _____ Cell Phone _____

Course No. _____ Title of Study _____

Credits _____ Semester of Study _____

Description of Study: Include specific learning goals and relevance of this study to your degree program and career/professional interests.

Preparation for Study: Indicate your qualifications as a student for this course in terms of previous academic work or other experience.

Method: List proposed plan of study and all resources to be used (i.e. readings, research, interviews, site visits, etc.). Include details of how you and your faculty supervisor will work together to complete the study.

Documentation: List details of what will be submitted as documentation that the learning objectives have been accomplished, i.e. paper(s), presentation(s) etc. Also indicate how the study will be evaluated.

Student Signature _____ Date _____
Faculty Supervisor _____ Date _____
Advisor _____ Date _____
Dept Chair in which Credit is given _____ Date _____
Registrar _____ Date _____