



## SEVIS Transfer I-20 Request

Complete this form only if: 1) you are transferring from another institution in the U.S.; 2) you have received an admission letter from King's College; and 3) you want a Form I-20 from King's College. You are eligible for transfer to another school through the end of the 60-day grace period after your "**completion date**" (the date you complete a course of study or OPT). Within that 60- day grace period, your current International Student Adviser may update your SEVIS record as a "**transfer-out**" and assign a "**release date.**"

<b>Data for Form I-20: Student completes first section.</b>	
Name _____ (Family/surname as it appears in passport) (First/given) (Middle)	
Foreign permanent address _____ _____	
Birth date (mm/dd/yyyy) _____	City and country of birth _____
Country of citizenship _____	Country of permanent residence _____
Will you leave the U.S. before enrolling in King's College? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, will you need to go to the U.S. Embassy to apply for a new visa? Yes <input type="checkbox"/> No <input type="checkbox"/> (Usually necessary only if your current F-1 visa has expired or if you are changing status from another visa type to F-1. If the latter, what is your current visa type? _____)	
1. Please mail my transfer I-20 to the following address after my "release date:"	
Mailing address _____ _____	
Telephone _____	Current E-mail _____
2. I will <u>not</u> be traveling abroad. I will pick up my I-20 from international office when I arrive on campus: <input type="checkbox"/>	
King's College SEVIS School Code: <b>PHI214F00471000</b>	
Please confirm that you have seen proof of this student's admission to King's College before initiating SEVIS <input type="checkbox"/>	
transfer: Student's release date? _____	SEVIS ID# _____
International student adviser's name _____	
Phone _____	E-mail _____
Name of school _____	

**Return this form to:**

Office of International Students  
 King's College  
 Wilkes-Barre, PA 1871  
 De Martin  
 Fax: (570) 208-8027; E-mail:  
[DeloriesMartin@kings.edu](mailto:DeloriesMartin@kings.edu)