

HEERF III COVID-19 Appeal Policy

Funding available: \$231,704.00

Appeals for additional HEERF III funds will be handled based on the stated policy below and may be based on either or both of the following reasons:

- Financial hardship related to any component of the student's cost of attendance due to the coronavirus pandemic including textbooks.
- Emergency costs that have arisen due to the coronavirus pandemic for expenses such as tuition, food, housing, health care (including mental health care) or childcare.

Eligibility Criteria:

- Must have been an actively enrolled student at any time since the declaration of the coronavirus (COVID-19) national emergency beginning March 13, 2020
- Must demonstrate and document such financial hardship and/or emergency cost that occurred as a result of the coronavirus pandemic.
- Students may only apply for HEERF III appeal funds one-time during the 2021-2022 academic year.
- Approved funds will be awarded a single one-time payment.
- **Funding is available on a first-come, first-serve basis until all funds are exhausted.**

Process:

For all HEERF III COVID Appeals, the following documents may be needed for a review:

- HEERF III COVID-19 Special Conditions Appeal Form
- Personal statement
- Letter from employer on company letterhead that includes the last date of employment
- Unemployment benefits determination document
- Documentation of year-to-date income
- Documentation of emergency expenses related to the components of the student's cost of attendance because of the coronavirus pandemic

Financial aid applications are not necessary for a student to be considered for a HEERF III appeal.

Students are allowed one HEERF III COVID-19 appeal per family, per student. Applications for textbook funding under this provision will not be counted as an appeal for purposes of another funding need.

Awards will be evaluated by a HEERF III COVID-19 appeals committee and will consider the materials submitted along with the application along with the students EFC (Expected family contribution). The awarding matrix for the variable direct emergency cash grants will also be considered in making any determination.

Once approved:

1. Students will be notified of the approved appeal and HEERF III award amount using a HEERF III Funding Approval letter.
2. The approval letter requires a student to elect payment of the HEERF III funds to either be applied to the student account balance or to be remitted as a check directly to the student.
3. The student will have 14 business days to respond to the approval letter with the funding decision. If no decision is rendered, a check will be sent to the student at the mailing address on record with King's College.
4. Students requesting a refund of HEERF III appeal funds or funds that default to a refund due to a lack of response, will be mailed in accordance with King's College Refund Check Policy.

Questions should be referred to the Financial Aid Office at finaid@kings.edu.