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JoAnn G. Kosik, MHA, PA-C
-Director, Student Health Services

Robert McGonigle
-AVP for Student Affairs, Dean of Students

Regina Corchado
-Director, Human Resources

UPDATES ON COVID-19 PROCESSES AND POLICIES

We write to provide updated guidance for the King's College community based on continuous information from the Centers for Disease Control (CDC) and PA Department of Health (PA DOH) related to vaccination status and exposure to COVID-19.

[Please continue to monitor the COVID-19 webpage here.](#)

A. GUIDELINES FOR UNVACCINATED AND PARTIALLY-VACCINATED STUDENTS AND EMPLOYEES

1. **Unvaccinated and Partially-Vaccinated Individuals Who are Considered a Close Contact**
 - a. Close contact defined: A person is designated to be a "close contact" of a COVID-19 positive person if they have been within 6 feet of the COVID-19 positive person for more than 15 minutes over the course of 24 hours.
 - b. Actions to take if you have been within close contact of a COVID-19 positive person:
 - i. Quarantine for 10 days after your last contact (if asymptomatic);
 - ii. Whether symptomatic or not, get tested for COVID-19 within 3-5 days after the close contact exposure; and
 - iii. Complete quarantine regardless of test result. We do not permit early release from quarantine based on a negative test at this point if unvaccinated. The quarantined student is being observed for development of symptoms. If symptoms develop at any time, they may be retested for COVID-19.
2. **Unvaccinated and Partially-Vaccinated Individuals Who Test Positive**
 - a. Isolate for 10 days after a positive test result or after the first day of symptom appearance.
 - b. Report your positive test result to the Student Health Center (for students) or to Human Resources (for employees) as soon as possible.
 - c. Cooperate with College representatives.
 - d. You may return to normal activities when:
 - i. 10 days have passed; and
 - ii. All serious COVID-19 symptoms (e.g., fever) have been gone for at least 24 hours without the use of antipyretics (e.g., ibuprofen). Some symptoms of COVID-19 can linger (e.g., cough), but these symptoms do not necessarily indicate the person is contagious; and
 - iii. The Student Health Center (SHC) staff provides approval for release from isolation for return to class (for students).

- e. *Important note for faculty and staff:* Any student who has recently tested positive for COVID-19 and who has been allowed to return to class is considered no longer contagious according to CDC and PA DOH guidelines, regardless of any lingering symptoms.

3. Testing Requirements for Unvaccinated and Partially-Vaccinated Individuals

- a. You are required to participate in weekly COVID-19 surveillance testing.
 - i. Students and employees may participate in the free testing provided by the College each week in the Auxiliary Gym; or
 - ii. Submit proof of a negative COVID-19 test from an outside entity. Students must send their test results to studenthealth@kings.edu and employees must submit their test results to hr@kings.edu. The test results submission should clearly show: (1) the person's full name; (2) the date the test was administered; and (3) the result.
- b. Please schedule your weekly appointment through the Bookings link that is sent to your Monarch/King's College email account each week.

B. GUIDELINES FOR FULLY-VACCINATED STUDENTS AND EMPLOYEES

1. Fully-Vaccinated Individuals Who are Considered a Close Contact

- a. Close contact defined: A person is designated to be a "close contact" of a COVID-19 positive person if they have been within 6 feet of the COVID-19 positive person for more than 15 minutes over the course of 24 hours.
- b. Actions to take if you have been within close contact of a COVID-19 positive person:
 - i. Whether symptomatic or not, get tested for COVID-19 within 3-5 days after the close contact exposure;
 - ii. Mask indoors for 14 days; and
 - iii. Take standard precautions, such as consistent handwashing and practicing social distancing.
 - iv. You do not need to quarantine unless:
 - 1. You are symptomatic, or
 - 2. You test positive (and in that event you must isolate).

2. Fully-Vaccinated Individuals Who Test Positive

- a. Isolate for 10 days after a positive test result or first day of symptom appearance.
- b. Report your positive test to the SHC (for students) or to Human Resources (for employees) as soon as possible.
- c. Cooperate with College representatives.
- d. You may return to normal activities when:
 - i. 10 days have passed; and
 - ii. All serious COVID-19 symptoms (e.g., fever) have been gone for at least 24 hours without the use of antipyretics (e.g., ibuprofen). Some symptoms of COVID-19 can linger (e.g., cough), but these symptoms do not necessarily indicate the person is contagious; and
 - iii. The SHC staff provides approval for release from isolation for return to class (for students).
- e. *Important note for faculty and staff:* Any student who has recently tested positive for COVID-19 and who has been allowed to return to class is considered no longer contagious according to CDC and PA DOH guidelines, regardless of any lingering symptoms.

3. **Testing Option for Vaccinated Individuals**

- a. Students and employees may participate in COVID-19 surveillance testing, which is held each week in the Auxiliary Gym.
- b. If interested, please schedule an appointment by contacting the SHC.
- c. At this time, only symptomatic students or individuals who are part of an investigation are being tested for COVID-19 in the SHC. Although we administer “courtesy” tests for employees on occasion, during active investigations we are not able to accommodate the unrelated requests for courtesy tests from employees. Please contact Human Resources for guidance and support.

C. CONTACT TRACING NOTES

1. For faculty and staff, please refer to the memorandum dated August 24, 2021 from Dr. Joseph Evan, Provost, relating to student seating in classrooms and other learning environments and related record-keeping.
2. As a reminder, a person is deemed to be a “close contact” of a COVID-19 positive person if they were within 6 feet of the COVID-19 positive person for more than 15 minutes within a 24-hour period.
3. Classrooms and laboratories are not AUTOMATICALLY considered close contacts for all in the room. Seating charts and enhanced awareness of groupings are important to assist with contact tracing in a classroom and other learning space.

D. PROCESS FOR SYMPTOMATIC STUDENTS

1. **If a student feels sick, they should STAY HOME**

- a. Students who STAY HOME should call the SHC at 570-208-5852 to partake in phone triage by a SHC professional.
- b. The SHC staff provides suggestions based on a student’s answers to an extensive list of questions. Suggestions include, but are not limited to, the following:
 - i. Face-to-face evaluation in the SHC for possible COVID-19 test or other point of care test such as strep, mono, or flu. Not all illnesses are COVID-19. The timing of any diagnostic test is important to decrease the chance of early false negatives.
 - ii. Students may be considered persons under investigation (PUI’s) and placed in temporary quarantine based on their symptom presentation, timing of rapid diagnostic test, need for higher level lab test, their vaccination status and the COVID situation on and around campus.
 - iii. Students should monitor and treat symptoms with over-the-counter medications. A SHC staff member will contact the student in 24-48 hours to assess the need for face-to-face evaluation and/or testing.
 - iv. Commuter students may be advised to follow-up with their Primary Care Physician (PCP).
 - v. If the symptoms go away and it has been determined that the student does not have COVID-19, they can resume normal activities. If the symptoms stay the same or get worse, the student is asked to contact the SHC or their PCP for further evaluation.

2. **Important note for faculty and staff**

- a. Any student who contacts you and says they are ill should be advised to contact the SHC at 570-208-5852 for consultation immediately.
- b. Whether a student contacts the SHC or not, if symptoms go away or are attributed to a different illness in a short period of time then the student has no restriction placed on them.

E. COMPLIANCE NOTES

1. The College has clearly and consistently communicated to students and employees each of our responsibilities in connection with mitigating the spread of COVID-19 on our campus and in our community. Each of us bears responsibility for doing our part for the protection of others.
2. All students and employees are required to submit either proof of vaccination or an informed consent waiver. Failure to comply with this requirement can result in a variety of disciplinary measures, including but not limited to disqualification from participating in College activities, including classes or any other on-campus activities or events.
3. In the interest of the campus community's health and well-being, unvaccinated and partially-vaccinated students and employees must participate in certain activities, such as regular surveillance testing. Failure to comply with this requirement can result in a variety of disciplinary measures, including but not limited to disqualification from participating in College activities, including classes or any other on-campus activities or events.