

Addendum to the Student Handbook, 2019-2020

Replaces the table on pages on 127-129

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Recommended Minimum Sanctions

The table includes recommended minimum sanctions for most violations of the Student Code of Conduct.

The Administrative Hearing Officer, Student Conduct Panel and Appeal Officer have the discretion to adjust the sanctions when there are multiple offenses, consideration of the student's prior disciplinary record and for offenses not listed in the table. Other sanctions may be issued, including but not limited to, counseling, alcohol and/or drug education, alcohol or drug counseling treatment, educational programs, community service, and restitution. All costs for alcohol and drug assessment, drug testing, off campus counseling and transportation are paid by the student. College housing fees, deposit, meal plans and tuition refunds for students suspended or dismissed from the College or College housing follow the College's refund policy. Parental/Guardian notification takes place for all cases when the sanction includes disciplinary probation and/or for violations involving the use, possession, sale, or items related to alcohol and drugs.

Section	Brief Description	First Offense	Second Offense
Academic Integrity	Cheating, plagiarism, etc.	See Academic Integrity Policy	See Academic Integrity Policy
Disorderly Conduct	General disorderly	Censure and \$50.00 to \$100.00 fine	Probation, \$100 fine, counseling
Disorderly Conduct	Fighting, assault	Probation or Suspension, \$125.00 fine	Suspension one year
Disorderly Conduct	Harassment	Censure or probation, \$75.00 fine	Probation or suspension, \$150.00 fine
Disorderly Conduct	Lewd behavior	Censure, \$75.00 fine, restitution	Probation, \$150.00 fine, restitution
Fire Safety and Emergencies	Tampering, stealing fire equipment	Probation, \$200.00 fine, restitution	Suspension one year, restitution
Fire Safety and Emergencies	Setting or causing a fire/smoke	Probation or suspension, \$200.00 fine, restitution for college and personal property, \$150.00 fire department fee	Suspension, \$200.00 fine, restitution for college and personal property, \$150.00 fire department fee
Fire Safety and Emergencies	Failure to leave when fire alarm sounds	Censure, \$50.00 fine	Probation, \$150.00 fine
Fire Safety and Emergencies	Possession or use of fireworks	Censure, \$50.00 fine, if used probation and \$100.00 fine	Probation, \$150.00 fine
Fire Safety and Emergencies	Removing or tampering with posted fire instructions/signs	Censure, \$50.00, restitution	Probation, \$100.00 fine, restitution
Fire Safety and Emergencies	Setting off the sprinkler system	Probation, \$200.00 fine, restitution for cleanup and damage to college and personal property, \$150.00 fire department fee	Suspension, \$200.00 fine, restitution for cleanup and damage to college and personal property, \$150.00 fire department fee
Alcohol and Other Drugs	Underage use, presence or possession of alcohol	Censure, \$75.00 fine, parental notification	Probation, \$125.00 fine, weekend alcohol education program, parental notification

Alcohol and Other Drugs (regardless of age)	Intoxication or under the influence of alcohol or drugs, medical treatment	Probation \$100.00 fine, weekend alcohol education program, parental notification	Probation, \$150.00 fine, allow assessment/treatment, parental notification
Alcohol and Other Drugs	Unlawful possession of drugs	Marijuana (small amount): probation with parental notification, \$250.00 fine, drug assessment/treatment, drug testing. Larger amounts suspension and treatment	Dismissal
Alcohol and Other Drugs	Drug sales, providing drugs to others	Suspension one year	Dismissal
Alcohol and Other Drugs	Furnishing alcohol to underage person	Probation, parental notification, \$150.00 fine per person underage	Probation, parental notification, \$300.00 fine per person underage
Alcohol and Other Drugs	Common container, kegs, punch bowls	Probation, \$150.00 fine	Probation, \$400.00 fine
Alcohol and Other Drugs	Possession of drug paraphernalia	Probation, parental notification, \$200.00 fine, drug assessment/treatment, drug testing	Suspension one year
Alcohol and Other Drugs	Presence when drugs are used	Probation, parental notification, \$125.00 fine	Probation, parental notification, \$250.00 fine
Alcohol and Other Drugs	Possession of drinking game materials	Censure, \$50.00 fine	Probation \$75.00 fine
Alcohol and Other Drugs	Alcohol/caffeine drinks, bath salts, synthetic marijuana	Probation, parental notification, \$100.00 fine, drug assessment/treatment	Suspension one year
Alcohol and Other Drugs	Items related to drug sales	Probation, parental notification, \$250.00 fine. drug assessment/treatment, drug testing	Dismissal
Alcohol and Other Drugs, students who are over 21 years of age	Open container in public, alcohol exceeding what is permitted	Censure, \$75.00 fine	Probation, \$150.00 fine
Theft	Stealing on or off campus, textbooks, library materials, street signs	Probation, \$100.00 fine, restitution	Suspension one year
Falsification of college records, misrepresent on or off campus	Providing false information on college records, altering records, hindering or misleading an official, misrepresent in competitions/contest	Probation, \$100.00 fine	Suspension
Student identification or government ID card	Lending College ID or government issued ID to another person, failure present ID upon request	Censure or probation, \$75.00 fine	Probation, \$150.00 fine
Damage to property	Damage to any property, belonging to anyone on or off campus, College property	Probation, \$100.00 fine, restitution	Probation or suspension, fine and restitution

Failure to follow a directive	Failure to follow a directive issued by the Student Affairs Office	Probation, \$100.00 fine	Probation or suspension, fine
Firearms, weapons	Possession of weapons on campus, storing weapons, concealed weapons or safety devices	Probation or suspension, \$200.00 fine, forfeit weapon	Suspension
Firearms, weapons	Explosive items or materials possession or use	Probation or suspension, \$200.00 fine	Suspension
College Housing Policies	Quiet hours	Censure, \$25.00 fine	Censure, \$50.00 fine
College Housing Policies	Visitation	Censure, \$50.00 fine if less than 1 hours, over an hour \$100.00 fine	Probation, \$100.00 fine
College Housing Policies	Escort policy, failure to attend floor meeting	Censure, \$25.00 fine	Censure, \$25.00 fine
College Housing Policies	Possession of candles live trees, aquariums, lounge furniture in student rooms, removing window screen, failure to follow room change or register guests, opening or closing instructions	Censure, \$25.00 fine	Censure, \$50.00 to \$100.00 fine
College Housing Policies	Tampering with elevators	Probation, \$150.00 fine, restitution	Suspension
College Housing Policies	Items or liquids thrown from window	Probation, \$75.00 fine, restitution, cleanup cost	Suspension
College Housing Policies	Tampering with internet, Wi-Fi, TV cable, telephone lines, cable or equipment	Probation, \$50.00 fine, restitution	Suspension
College Housing Policies	Fire Safety	See fire safety section	Probation or suspension
College Housing Policies	Hindering the ability for a person to enter or leave a room	Probation, \$50.00 fine	Probation or suspension
Sexual Misconduct and Sexual Harassment	See sexual misconduct policy		
Off Campus behavior	Adhere to the College Code of Conduct and policies off campus	Censure, \$75.00 fine, nuisance property classification	Probation, \$150.00 fine, nuisance housing policy may apply
Off Campus behavior	Dropping an item or liquid from a window or roof	Probation, \$75.00 fine, restitution for cleanup and damages	Suspension
Off Campus behavior	Physical assault, fighting	Probation or suspension, \$200.00 fine	Suspension or dismissal
Off Campus behavior	Responsible for guests off campus	Censure or probation, \$75.00 fine	Probation or suspension, and fine
Off Campus behavior	Littering or improper disposal of trash	Censure, \$100.00 fine	Probation, \$200.00 fine

Follow local, Commonwealth and federal law	Students cited, arrested, or charged by a government authority is prohibited.	Sanctions based on the offense.	
Shared Responsibility	Shared responsibility	Increased sanctions	Increased sanctions
Guest Responsibility	Responsible for non-student guests or identified persons	Increased sanctions	Increased sanctions