



Process for Formal Admission to the Teacher Education Program

Requirements

The following requirements are mandated by the Pennsylvania Department of Education:

- **Undergraduate students** must submit a completed application packet no sooner than the completion of 48 credits and no later than the completion of 60 credits.
- **Post-baccalaureate students** submit a completed application after the completion of six education credits and before beginning student teaching or the special education culminating field experience.

The following classes must be completed prior to application:

- EDUC 202, Educational Philosophy, Ethics, Issues, and Trends
- EDUC 215/235, (PK-4/Secondary) Development, Cognition, and Learning I (with field experience)
- Six credits in English (ENG 110 and Literature core)
- Six credits in Mathematics (MATH 101 and MATH 102, or higher level as required by content area)
- Transfer Undergraduate Students: If any or all credits were transferred, apply for candidacy after the completion of nine education credits at King's College, but no sooner than the total completion of 48 credits and no later than the 60 transfer and 9 King's credits.

The following criteria must also be met:

- Grade of "C" or better in all education courses. Secondary certification students must achieve a grade of "C" or better in their major certification area.
- An overall cumulative grade point average (GPA) of 3.0 or a 2.8 GPA with the understanding that higher cut-scores will be required on content exams for certification.
- The qualities of personal character, integrity, high moral conduct, and positive personality traits must be evident in application essays, instructor recommendations, and disposition rubrics.
- Two (2) recommendation forms completed by education professors who taught the candidate a class. Professors complete the recommendations in the application form.
- Completion of the entire application for formal Admission to the Teacher Education Program.
- A short, scheduled interview with an Admissions Committee comprised of Department faculty.

* PDE released guidance in July 2022 regarding the implementation of Act 55, which waived the basic skills requirement for three years.

Deadlines for Application to Candidacy

Fall Semester: November 15

Spring Semester: April 15

Note: Presently, students are automatically enrolled in a Moodle course "Education Department Gateway," which links to form submission pages on Watermark. Students see the link: "Application for Admission to Teacher Education Program," which links to a page that needs to be downloaded, completed, and submitted as the general application for formal admission to the department, "Grade Requirements," which links to a page at which students can upload a copy of their transcript (downloaded from King's College's Self-Service), and "Self-Evaluation," which links to a page at which students download, complete, and submit a short self-evaluation form. Students are expected to ask two faculty members to submit recommendation forms for them. After all forms have been received and satisfaction of department admission requirements has been verified, students are sent a letter (via email) congratulating them on their formal admission to the department.