

Off Campus Student Information

All students residing off campus must provide this information prior to obtaining their final class schedule from the Registrar's Office. **Students commuting from the permanent home of their parents do not need to complete this form.**

Please print clearly

Name: _____

Student ID Number: _____

Off Campus Apartment/House Address: _____

Off Campus Apartment/House Telephone Number: _____

Cell Telephone Number: _____

Email Address: _____

Landlord's Name: _____

Landlord's Telephone Number: _____

Persons With Whom You Are Sharing Your Off Campus Apartment/House:

| Name | Student ID Number* |
|----------|--------------------|
| 1. _____ | _____ |
| 2. _____ | _____ |
| 3. _____ | _____ |
| 4. _____ | _____ |

*Leave blank if you are not sure of the Student ID number.

Please return in the enclosed envelope or email information to studentaffairs@kings.edu, Student Affairs Office to avoid a delay in receiving your semester schedule.

If your off campus address, telephone or landlord's information changes during the academic year you are required by College policy to notify the Registrar's Office and the Student Affairs Office within one week.