Welcome to the King’s College Community!

You are about to enter a new community so get ready to experience the traditions here at King’s College! The Orientation staff has been working attentively to make this experience exciting and memorable. The theme of this year’s Orientation, “Monarch Nation: Welcome to the Pride”, will give you the resources you need to take your first steps in joining the King’s College community. Please note that the orientation program is mandatory for all first-year students. Transfer students are only required to attend Sunday’s program, but are invited to join in all of the Orientation events.

This newsletter serves as a guide and brief overview of the activities taking place during the week of Orientation. The program is designed as a way for you to become better acquainted with life on campus as well as introduce you to staff, faculty, administrators, and fellow students that make up the King’s College community. King’s College prides itself on serving the local community so be prepared to lend a hand with our annual event CitySERVE! Each night you will have a chance to relax, meet new friends, and join in the fun at various social events!

You will begin your transition on August 27th with resident move-in and commuter check-in. Upon arrival at King’s you will receive your Orientation schedule booklet which will contain a description and the location of each event. Feel free to check out the website for Orientation at www.kings.edu/life_at_kings/activities/orientation. If you have any questions or concerns, please contact the Office of Campus Activities and Orientation at 570-208-5802. We hope you enjoy the rest of your summer! See you in August!

Sincerely,

Ciara McClinton ’16
Liz Novak ’18
Ryan Hettes ’16
Student Orientation Leaders
**THURSDAY, AUGUST 27, 2015**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
</tr>
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</table>
| 8:00 - 12:30  | *RESIDENT Check-In  
(Lobbies of Esseff and Holy Cross Halls)  
First year students move into the residence halls with the help of Orientation Assistants. Your Resident Assistants will provide you with your Orientation packet of information. |
| 11:00 - 12:00 | *COMMUTER Check-In  
Toole Lobby, 1st Floor  
Sheehy-Farmer Campus Center  
Check-In and receive your Orientation packet and related information. |
| 11:00 - 1:00  | Lunch                                                                                                                                                                                                                 |
| 11:00 - 12:30 | Legacy Alumni Luncheon                                                                                                                                                                                               |
| 11:00 - 1:00  | Special Interest Fair  
The Special Interest Fair is an opportunity for students to meet representatives from Campus Ministry, ROTC, Study Abroad, and other departments at King’s. |

*New first-year students are REQUIRED to attend these events!*

**FRIDAY, AUGUST 28, 2015**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event Description</th>
</tr>
</thead>
</table>
| 7:30 - 9:00   | Breakfast  
YOU WILL BE ASSIGNED A FYE GROUP AT ORIENTATION  
*FYE A-G, ZI  8:30 - 12:30  CitySERVE  
12:30 - 1:30  Lunch  
1:40 - 2:40  Financial Aid Presentation  
2:15 - 2:45  Creating Connections  
3:00 - 3:45  FYE Tour  
*FYE O-T  9:00 - 9:30  Financial Aid Presentation  
9:45 - 10:15  Creating Connections  
10:30 - 11:20  FYE Tour  
11:30 - 12:30  Lunch  
12:45 - 4:30  CitySERVE  
*FYE I-N  8:30 - 12:30  CitySERVE  
12:30 - 1:30  Lunch  
1:40 - 2:25  FYE Tour  
2:30 - 3:00  Financial Aid Presentation  
3:00 - 3:45  Creating Connections  
*FYE U-Z  9:00 - 9:45  FYE Tour  
10:00 - 10:30  Financial Aid Presentation  
10:45 - 11:15  Creating Connections  
11:30 - 12:30  Lunch  
12:45 - 4:30  CitySERVE |
| 4:45          | Prayer Service                                                                                                                                                                                                       |
| 5:00 - 6:30   | Cookout with the Holy Cross Community                                                                                                                                                                             |
| 7:00 - 10:00  | Casino Night                                                                                                                                                                                                         |
| 10:00         | First Friday at the Bookstore (Barnes & Noble)                                                                                                                                                                      |

*New first-year students are REQUIRED to attend these events!*
**SATURDAY, AUGUST 29, 2015**

8:30 - 9:45  Breakfast
10:00 - 11:00  *FYE Groups A-N, Educational Skit Session
              *FYE Groups O-Z
              Speaker Session, Jennifer Storm
11:00 - 11:30  *FYE Group Meeting
11:30 - 12:30  Lunch
12:30 - 1:30  *FYE Groups O-Z, Educational Skit Session
              *FYE Groups A-N
              Speaker Session, Jennifer Storm
1:30 - 2:00  *FYE Group Meeting
2:30  FYE Dodgeball
6:00 - 7:00  Dinner
7:15 - 8:30  Causing a Scene
8:40 - 9:00  Candlelight Taize Prayer
9:00 - 11:00  King of Karaoke

*New first-year students are REQUIRED to attend these events!

**SUNDAY, AUGUST 30, 2015**

11:00 - 1:00  Brunch
11:00  Liturgy
12:00 - 1:00  Transfer Student Orientation
              Snyder Conference Room
              3rd Floor Sheehy-Farmer Campus Center
              Check-In and receive your Orientation packet including transfer student related information.
4:30 - 6:00  Dinner
8:00  Liturgy

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At resident or commuter check-in, you will receive:
- **Orientation nametag:**
  - All new students must show their nametag and King’s ID card for all meals during Orientation. You will receive your ID card when you come to campus for advisement.
- **On the back of Orientation nametag:**
  - The name of your Advisor for your Academic Advisement meeting
  - First-Year Experience (FYE) Group Assignment – all new students are assigned an FYE group. You will follow the schedule that corresponds to your FYE group assignment.

**MEALS**
- Lunch on Thursday, August 27th will be available to families free of charge.
- All meals beginning with lunch on Thursday, August 27th through brunch on Sunday, August 30th are free of charge to first-year students.
- Academic year meal plans take effect with dinner on Sunday, August 30th. Students with meal plans must present their College ID card for all meals.

**ORIENTATION ASSISTANTS**
From the moment you step on campus you will see the Orientation Assistants (OA’s) at various locations. OA’s help with Move-In for residents and Check-In for commuters, staff the information desk, assist with set-up and take down for events. There are two OA’s assigned to each FYE group to help with any questions or concerns. The OA’s serve as a knowledgeable resource for you during the Orientation program.
COMMUTER CHECK-IN
All first-year commuter students can check-In and pick up their Orientation schedule packet starting at 11:00am on Thursday, August 27th in the Toole Lobby, located on the 1st floor in the Sheehy-Farmer Campus Center. Orientation Assistants will be available to assist you.

CAMPUS LOCKERS
Commuters can rent lockers for the semester. Lockers are located in the lower level of the Sheehy-Farmer Campus Center. Locker rentals are $5.00 and are available in the Campus Activities Office, located on the main level of the Sheehy-Farmer Campus Center.

CAMPUS MAILBOX/E-MAIL
Each student has a campus mailbox and e-mail account. Official notices and correspondence along with information on college activities are sent to students through campus mailboxes and college email. Students are accountable for all information sent to their campus mailbox and email account. It is the sole responsibility of the student to check his or her mailbox frequently to keep informed of deadlines and changes in College policies and regulations, as well as correspondence from College offices. Commuter student mailboxes are located on the main level of the Sheehy-Farmer Campus Center. Mailbox numbers and combinations are emailed to a student’s King’s email address by the Registrar the first week of class.

PARKING
Vehicle registration and campus parking are coordinated through the Campus Safety and Security Office. Due to upgrades to the Commuter parking lots, the following parking regulations will be effective for the 2015 Fall Semester: A yearly fee of $250.00 paid in full will grant you access to the following parking lots with your King’s ID card: North Washington Street or the North Street Parking Lots. All student vehicles parked on campus need to be registered with the office and obtain a parking hang tag. Parking tags are $5.00 and must be displayed in vehicles when parking in college lots. There is no overnight parking allowed in either of these lots and violators will be subject to a summons or towing at the owner’s expense.

STUDENT ID
All King’s students receive a personalized King’s Card which serves as their student identification card. I.D.’s must be carried at all times and are to be presented at the request of any college official. Your ID provides access to libraries, campus facilities, events, and parking lots with the purchase of a yearly parking permit.

Your King’s ID Card also includes a King’s Cash account, which can be used like a debit/credit card. Once funded, the account balance will decline with each use. When King’s Cash is used for payment at dining locations on campus you will receive a discount! Your King’s Cash can also be used in the library, bookstore, and other off campus locations (for a complete listing see page 6).

You can make additional deposits anytime or check your balance on your King’s Cash account at the PHIL station, located in the first floor lobby of the Sheehy-Farmer Campus Center, or with our convenient on-line service center. You can also make deposits by mail, in person or by calling the Business Office at 570-208-5831.

Lost identification cards must be reported immediately to the Residence Life Office. Unless reported, the student will be held responsible for any fraudulent use. The cost of a replacement card is $15. This fee must be paid upon request for a replacement card and may not be billed to a student’s account. Replacement ID’s and temporary cards are only available during normal business hours, 8:30 a.m. - 4:30 p.m. Monday through Friday.

King’s Cash funds are not available as cash withdrawals. Any balance remaining at the end of an academic year will be transferred to the next academic year for use by the student. Graduating seniors may request a refund of their unused balance by contacting the Business Office.
MOVE-IN

Resident students may move into their residence halls from 8:00am - 12:30pm. Orientation Assistants will be available to assist you with your move-in during this time period.

HOLY CROSS RESIDENTS
From North Main Street turn onto West Union Street and make a right onto North Franklin Street. King’s Security and Wilkes-Barre Police will be assisting with traffic control. Once you arrive, the Orientation staff will help you unload your car and give you directions to a designated parking lot. One person must stay with your car and move it to the parking lot so traffic does not block the street.

ESSEFF HALL RESIDENTS
Park to unload at the meter slots on North Main Street in front of your residence hall. The Orientation staff will help unload your car and give you directions to a designated parking lot where you can leave your car for the rest of the day.

HOUSING CONTRACT
All first year and sophomore students under the age of twenty-one are required to live in college operated housing or in the home of their parent or guardian or close relative (who is not a student and over the age of 30). Commuting students must reside in the home of their parent or legal guardian within 45 miles of campus. Students wishing to move off campus must have a 2.5 GPA, and have completed 57 credit hours to reach junior status. To remain off campus as a senior, the student must complete 87 credit hours. If you plan to live on campus, you should have already received, completed, and returned your housing contract and $150 damage deposit. If you have not returned this contract, please do so immediately. If you have not received a contract, or if you have any questions about housing, contact the Office of Residence Life at (570) 208-5856.

LAUNDRY MACHINES
The laundry machines are operated with King’s Cash, which is deposited onto your student ID card. King’s Cash deposits can be made one of three ways: through the Business Office (located on the 1st floor of the Administration Building or at 570-208-5831), online at https://kingscash.blackboard.com/webapps/portal/frameset.jsp, or via the PHIL station (located on the 1st floor of the Sheehy-Farmer Campus Center). The laundry machines are located in the basement areas of the residence halls. Washers are $1.00 and dryers are $1.00.

CAMPUS MAILBOX/E-MAIL
Each student has a campus mailbox and e-mail account. A student’s mailbox number and mailbox combination will be emailed to the student’s kings.edu email address the first week of classes by the Registrar’s Office. Resident student mailboxes are located in the residence halls. Official notices and correspondence along with information on college activities are sent to students through campus mailboxes and College email accounts. Students are accountable for all information sent to their campus mailbox and email account. It is the sole responsibility of the student to check his or her mailbox frequently to keep informed of deadlines and changes in College policies and regulations, as well as correspondence from College offices. Mailbox numbers and combinations are emailed to a student’s King’s email address by the Registrar the first week of class.
PARKING

You should have received a letter from the King’s College Campus Safety & Security Office concerning parking. Included in the mailing will be a parking application for vehicle registration. Please make sure you fill out the application completely.

Should you have any further questions or concerns about having a vehicle on campus, please feel free to contact the King’s College Campus Safety & Security Office at (570) 208-5926, Monday through Friday, 8:30am to 4:30pm.

STUDENT HEALTH CENTER

Resident Students: Resident students must submit proof of meningitis vaccination to move into the residence halls. Resident students who have not received the meningitis vaccine or wish to waive the vaccine must complete and return the Meningitis Vaccine Waiver Form in order to receive their residence hall room key. Resident students, international students, and student-athletes are required to submit a health history, immunization records, a physical examination, and proof of health insurance. Students who do not submit a completed health form including a current physical exam (performed within one year of matriculation) will not be eligible to receive treatment in the Student Health Center.

Commuter Students: Commuter and off-campus students are required to submit immunization records, specifically the two dates of MMR vaccination. Commuter and off-campus students are not required to submit a completed health form and physical exam. However, those who choose not to submit the health forms, including a current physical exam (performed within one year of matriculation), will not be eligible to receive treatment in the Student Health Center.

REGISTRAR

Students will receive their class schedules during advisement in July. Before classes begin, students should print an updated schedule from WebAdvisior to make sure the classroom locations have not changed. All students are required to have an accurate address and telephone number on file with the College through the Registrar’s Office. Students are required to notify the Registrar within seven days of any change in address and/or telephone number. If you do not want your directory information (name, address, telephone) released to anyone, you must notify your Academic Advisor during your advisement meeting.

KING’S CASH

*Pre-paid, declining balance card that is used as a debit card at any on campus restaurant and in our convenience store, Monarch Mart.
*Make deposits on campus or on-line!

*Use for campus laundry and parking.
*More economical than cash! A discount is given on every purchase made in Marketplace and all other campus restaurants.
*Use at our off-campus participating merchants like Sheetz, Rodano’s, Avanti’s, CVS, and more!

Sample Semester Budget

<table>
<thead>
<tr>
<th>Item</th>
<th>Cost</th>
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</thead>
<tbody>
<tr>
<td>Textbooks</td>
<td>$300</td>
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<tr>
<td>School Supplies</td>
<td>$75</td>
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<tr>
<td>Vending</td>
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<tr>
<td>Laundry</td>
<td>$25</td>
</tr>
<tr>
<td>Dining &amp; Delivery</td>
<td>$100</td>
</tr>
</tbody>
</table>

KING’S CASH

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INFORMATION AND INSTRUCTIONAL TECHNOLOGY SERVICES - IITS

All lab computers use the latest Windows operating system, Microsoft Office Suite software in addition to network access for additional software and applications. Macintosh computers are available in selected discipline specific labs.

All labs are supported by a high speed Ethernet network. The network provides every student with access to the Internet, shared and private storage for data files, software, library research resources, instructional support resources, and on-line student information/services.

Wireless Computing is available on campus in all academic, residential, and common buildings. If you are looking to take advantage of wireless, we offer 802.11 b/g/n/ac service.

More information is available at http://departments.kings.edu/learninghub/resources.htm

Students are required to log on to the networked systems in all PC labs. By logging on to the system you agree to accept all the conditions and responsibilities associated with this account.

Acceptable/Unacceptable Use policies may be found in the Student Handbook or via the web at http://my.kings.edu/. Violations of these policies may result in disciplinary action by the College including but not limited to permanent revocation of your account.

It is our goal that during this summer’s advisement/technology session you were able to login to our systems successfully. If not, we will be available to assist you with any technology issues you may have when you arrive on campus this fall.

Need a computer? Take advantage of special discounts by visiting our purchase programs.

Need Microsoft Office? Please take advantage of our Microsoft Office 365 program that makes Office 2013 available to you free of charge.

More information is available at: http://my.kings.edu/ under the Technology Links section.

The IITS HelpDesk can be reached at help@kings.edu or 570-208-5900 x4357 (HELP) or from on campus just dial 4357.
CLASS OF 2019
T-SHIRT SALE

Gray 100% cotton with Red Imprint.
Pre-ordered shirts will be available for pick up during Orientation.
T-shirts will also be sold from the Campus Activities Office during the advisement period.

Proceeds benefit the Class of 2019! - Checks made payable to: King’s College Class of 2019

Name: __________________________________________
Contact Number ________________________________

<table>
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<tr>
<th>Sizes</th>
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<th>Total Enclosed</th>
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<td></td>
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<tr>
<td>Medium</td>
<td>@$10</td>
<td></td>
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<tr>
<td>Large</td>
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<tr>
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<td></td>
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<tr>
<td>XX Large</td>
<td>@$12</td>
<td></td>
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</tbody>
</table>

Mail to: King's College Campus Activities
133 N. River Street
Wilkes-Barre, PA 18711
1. The William G. McGowan School of Business
2. Theater
3. Administration Building
4. Mulligan Physical Science Center
5. Charles E. & Mary Parente Life Sciences Center
6. Marie Luksic Hall
7. John J. Lane House
8. Kilburn House
9. Financial Aid
10. Environmental Studies
11. Intern Housing
12. Moreau House/Student Housing
13. Sherrer House
14. J. Carroll McCormick Campus Ministry Center (Chapel)
15. Hafey-Marian Hall
16. Holy Cross Hall
17. Hessel Hall
18. Athletic Recruitment Center
19. Study Abroad and Honors Program
20. College Property
21. College Property
22. Esseff Hall
23. D. Leonard Corgan Library
24. Scandlon Physical Education Center
25. Leo Flood Hall
26. Human Resources
27. Alumni Hall
28. Monarch Court
29. Moreau Court
30. Sheehy-Farmer Campus Center
31. Thomas J. O’Hara Hall
32. André Hall (Student Health Center)
33. Office of Campus Safety and Security
34. O’Connor Park
ACTIVITIES FAIR
Sign up for a club/organization during the Activities Fair on
Friday, September 11th, 1:30pm-3:30pm in Monarch Court!

Representatives from the various organizations will be on hand to answer your questions and tell you about their organization.

ACADEMIC
Business Related Organizations
Accounting Association
Finance & Investment Association
International Business and Economics Club
Human Resource Management (SHRM)
Marketing and Management Association
Pre-Law Society
Health Related Organizations
Lester Saidman Student Society (PA Club)
Pre-Health Professional Society
Pre-Professional Physician Assistant Society
Sports Medicine Society
Arts and Science Related Organizations
Academy of Biological Sciences (Biology Club)
Chemical Society (Chemistry Club)
Criminal Justice Association
Education Club
History Society
Mathematics & Computer Sciences Club
Psychology Club

SERVICE
Service Organizations
Blood Council
Circle K Club
Sisters of Service
Emergency Response Team (ERT)
Knights of Columbus
Sigma Kappa Sigma (EKE-men)
Sigma Kappa Tau (EKT-women)

INTERNATIONAL
Internationally-focused Organizations
Multicultural Club

MEDIA & PUBLISHING
Communications Related Organizations
Regis (yearbook)
The Crown (student newspaper)
WRKC (radio station)

MUSIC/ARTS
Campion Society
King’s Players
Monarch Dancers
Cantores Christi Regis (choir)
SCOP (fine arts magazine)

SPECIAL INTEREST
Active Minds
Campus Activities Team
Commuter Life Association
Environmental Awareness & Outdoors Club
Humanitarian Club - Oxfam America
In-House Designs Club
KC MiniTHON
ROTC
Student Allies for Equality (SAFE)
Student Alumni Association
Student Government Association
Ultimate Frisbee
LEADERSHIP OPPORTUNITIES

The College offers various leadership opportunities for students through classes, clubs and organizations and Student Government. We strongly urge all students to be involved in some leadership opportunities on campus and in the community.

Friday, September 11th is the Activities Fair! New students will have the opportunity to meet with the officers and members of various clubs and organizations available at King’s. Here, students can sign-up and join the club/organization of their choice.

EMERGING LEADERS SERIES

The Emerging Leaders Series is focused on first year students. This program meets once a week for six weeks during the fall semester beginning in mid September. Applications for the Emerging Leaders Series will be available beginning August 31st in the Residence Life Office in the Sheehy-Farmer Campus Center and John Lane House. The application deadline is September 11th.

BARNES & NOBLE COLLEGIATE BOOKSTORE

7 South Main St ~ 570-208-4700 ~ facebook.com/WilkesKingsbookstore

- Shop the large selection of NEW and USED textbooks.
- Save money by RENTING your books.
- Many books now in DIGITAL format (check it out at nookstudy.com).
- Get CASH FOR YOUR BOOKS when you are finished with them.
- One stop shopping for all your SCHOOL SUPPLIES, school spirit CLOTHING and GIFTS.
- Relax in the reading section and grab a latte in the STARBUCKS CAFE.

Why wait in line? Order your books on-line at: kings.bncollege.com
Pick up your order in store or have it shipped directly to your home.

Open Monday through Friday: 8:30 am – 9:00 pm,
Saturday: 10:00 am – 9:00 pm, Sunday: 12:00 pm – 5:00 pm
Special Back-to-School Hours: August 29th, 9 am - 9 pm and August 30th, 9 am - 7 pm

OFFICE HOURS

All campus offices are open from 8:30am to 4:00pm, (until August 7th) Monday-Friday. Starting August 10th offices will remain open weekdays until 4:30pm throughout the academic year.

Business Office: Administration Building, First Floor
Commuter Life: Sheehy-Farmer Campus Center, Main Level
Financial Aid: 107 North Franklin Street
Registrar: Administration Building, First Floor
Residence Life: Sheehy-Farmer Campus Center, Main Level
Security: 107-108 Alumni Hall

BANKS

A table will be in the Campus Center with information on the following banks during July advisement:

First National Bank (570) 825-6899 www.fnb-online.com
First National Community Bank (570) 831-1000 www.fncb.com
First Keystone National Bank (570) 718-1110 www.fkcbank.com
NBT (570) 823-4200 www.nbtbank.com
M&T Bank New Accounts (570) 821-7330 www.mandtbank.com

Directions to your downtown bookstore: Take North Main Street towards Public Square. Walk diagonally through Public Square and we are located on the right hand side of South Main Street.
CALENDAR 2015-2016

AUGUST 27-30: NEW STUDENT ORIENTATION
AUGUST 31: CLASSES BEGIN
SEPTEMBER 7: LABOR DAY, NO CLASSES
SEPTEMBER 18-19: HOMECOMING WEEKEND
OCTOBER 15-18: FALL BREAK
OCTOBER 30-NOVEMBER 1: FAMILY AND FRIENDS WEEKEND
NOVEMBER 25-NOVEMBER 29: THANKSGIVING RECESS
DECEMBER 14-18: FINAL EXAMS
JANUARY 18: CLASSES BEGIN
MARCH 7-11: WINTER RECESS
MARCH 24-28: EASTER RECESS
MAY 6-13: FINAL EXAMS

CONTACTS

CAMPUS ACTIVITIES AND ORIENTATION  570-208-5802
COMMUTER LIFE  570-208-5966
FINANCIAL AID  570-208-5868
REGISTRAR  570-208-5870
RESIDENCE LIFE  570-208-5856
STUDENT ACCOUNTS  570-208-5835
STUDENT HEALTH  570-208-5852
SECURITY AND SAFETY (PARKING)  570-208-5926

SEXUAL MISCONDUCT (TITLE IX)

King’s College is committed to providing a learning, working and living environment that promotes personal integrity, civility and mutual respect in an environment free of discrimination on the basis of sex, which includes all forms of sexual misconduct. Sexual misconduct violates an individual’s fundamental rights and personal dignity. King’s College considers sexual misconduct, in all its forms, to be a serious offense. This policy refers to all forms of sexual misconduct, including but not limited to: sexual harassment, sexual assault, and sexual violence by employees, students, or third parties.

TITLE IX/SEXUAL MISCONDUCT POLICY COORDINATORS

• For complaints against employees or non-students: Director of Human Resources/Title IX- EEO Coordinator: Ms. Lita Piekara, Office: 181 North Franklin Street, telephone number: (570) 208-5962, email address: litapiekara@kings.edu. Ms. Piekara has ultimate oversight of the Sexual Misconduct Policy.
• For complaints against students: Title IX Assistant Coordinator: Associate Vice President for Student Affairs and Dean of Students: Mr. Robert McGonigle, Office: John Lane C.S.C. House, 166 North Franklin Street, telephone number: (570) 208-5875, email address: rbmcgoni@kings.edu
• Information about Title IX requirements is available from the Department of Education, Office of Civil Rights at their website www2.ed.gov/ocr. The website has information on Title IX and how to file a complaint on-line. The regional office can be contacted at U.S. Department of Education, The Wanamaker Building, 100 Penn Square East, Suite 515, Philadelphia, PA 19107-3323. Telephone: (215) 656-8541. Facsimile: (215) 656-8605. Email: OCR.Philadelphia@ed.gov