



Road to **REGISTRATION**

Updated – February 2016

The Advisement and Registration Process...



**GOAL
AHEAD**



Overview



GOAL
AHEAD



PRE-ADVISEMENT

(Plan Your Trip)

Items Needed

- Email from the Registrar's Office
- Academic Planner (*online or in the Academic Advisement Office*)
- Current Class Schedule (*Web Advisor*)
- Academic Transcript (*Web Advisor*)
- Program Evaluation (*Web Advisor*)





GOAL
AHEAD



PRE-ADVISEMENT

(Plan your Trip)

Prepare for your meeting...

Prior to meeting with your Academic Advisor, you need to know...

1. Where you are...What classes are you currently taking? – *My Class Schedule*
2. Where you were...What classes have you already completed? – *Transcript and/or Program Evaluation*
3. Where you need to be...What classes do you still need to complete? – *Academic Planner / Program Evaluation*

Once you know where you are, where you were and where you need to be, you can begin creating a draft schedule.





Before you can Register your classes on Web-Advisor:

1. Schedule a meeting with your Academic Advisor.
2. Meet with your Academic Advisor.
3. Determine courses for next semester.
4. Identify alternate courses.
5. Ask Questions!!!



GOAL
AHEAD

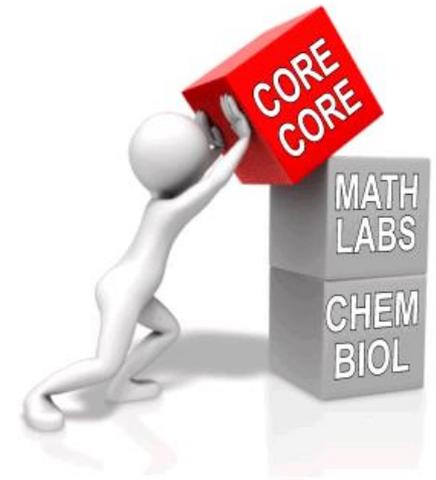


PRE-REGISTRATION

(Construction Ahead)

After you meet with your Academic Advisor:

1. Build your “Preferred List” (*save list*) on Web Advisor.
2. Include alternate courses or sections in your preferred list in the event your first choice is closed.
3. Be aware of your **SPECIFIC** registration date and time (*you cannot register your classes prior to this date or time*)!





**GOAL
AHEAD**



CAUTION



Your CANNOT register online if:

1. You do not meet with your Academic Advisor.
2. You have a HOLD on your account.

Check for holds PRIOR to YOUR registration day and time.



GOAL
AHEAD



REGISTRATION

(Arrival)

On your specific Registration day:

1. Log-in to Web Advisor at the time of YOUR registration date and time.*
2. Access your preferred list.
3. Register your courses.
4. Select alternate courses if first choices are closed.
5. PRINT YOUR SCHEDULE!!!

Note: Students can register online anytime **AFTER their assigned registration date and time as long as there are no holds preventing them from registering.*





GOAL
AHEAD



Travel Tips

- Check your King's E-mail often.
- Check for HOLDS on your account.
- Meet with your Academic Advisor even if you have a Hold on your account.
- Schedule an appointment with your Academic Advisor early.
- Build your preferred list – include alternates.
- Register for 15-17 credits (*unless told otherwise*).
- Print a copy of your class schedule.
- Don't wait until the last minute!!!!



**GOAL
AHEAD**



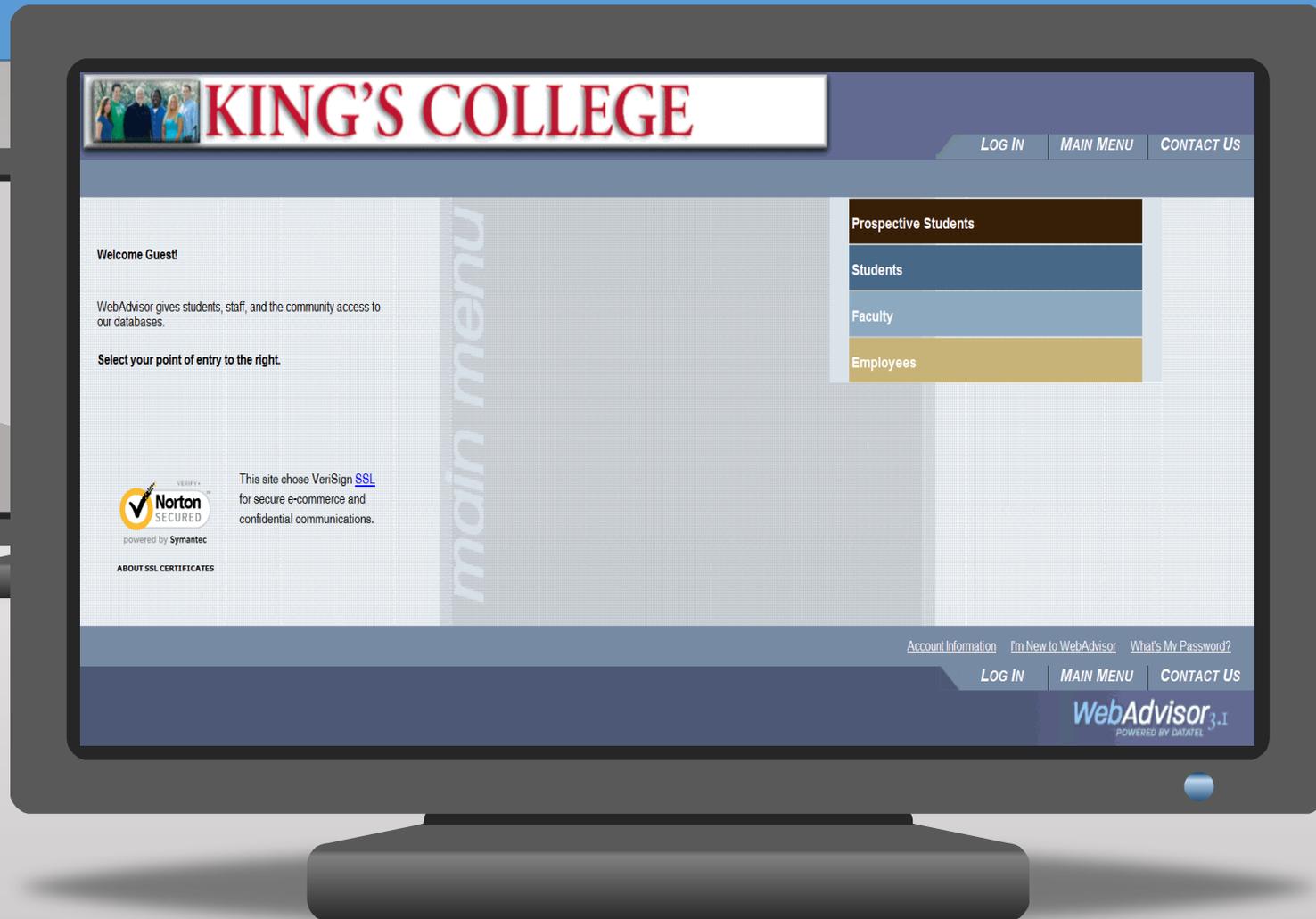
Questions?



**Office of
Academic Advisement**

Mulligan Physical
Science Center
Room M-95

Web Advisor



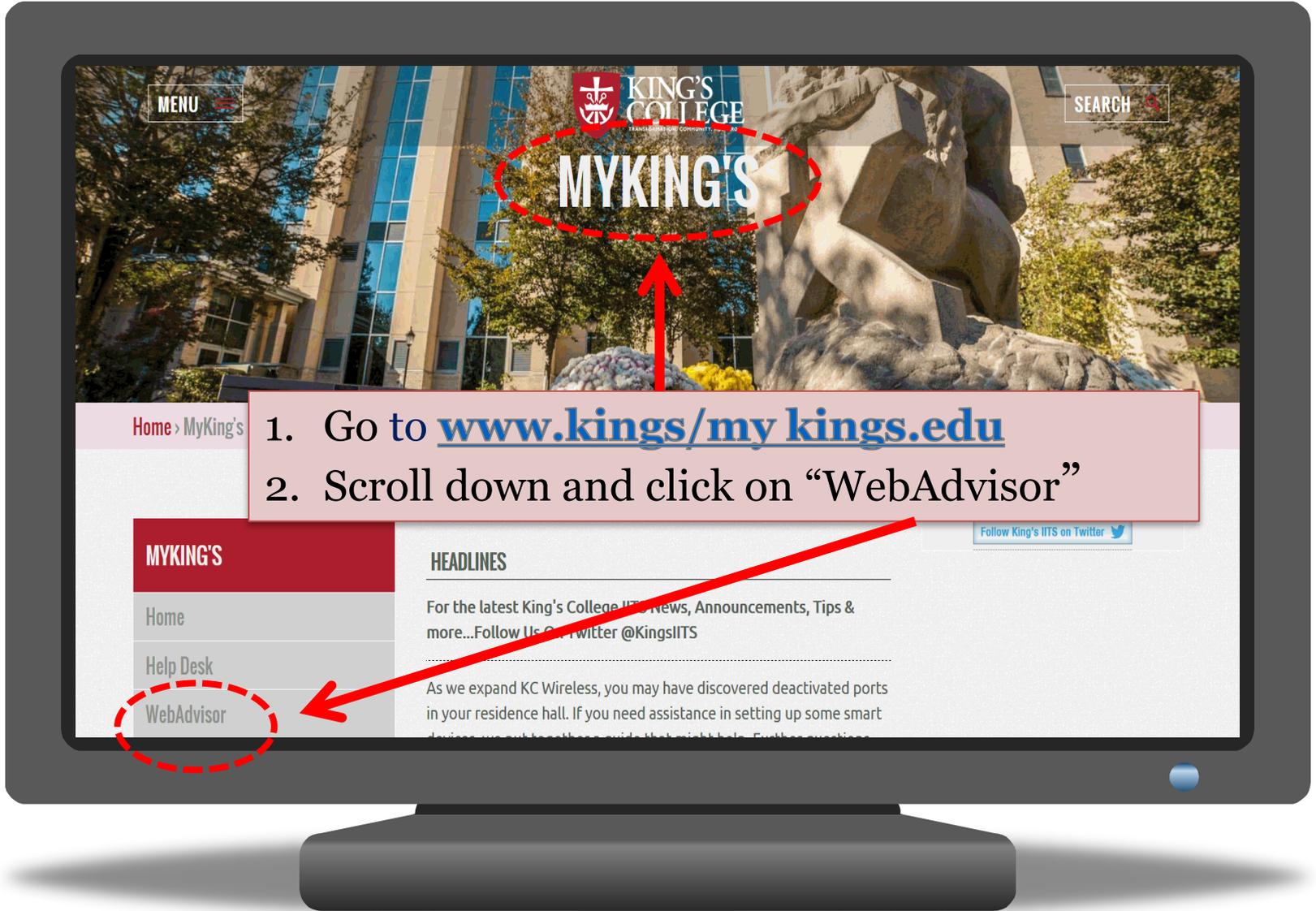
How to use Web Advisor during the Advisement and Registration Process...

Overview

1. How do I login to Web Advisor?
2. How do I prepare for my meeting with my academic advisor?
3. How do I build my Preferred List?
4. How do I register my classes on Web Advisor?



How to Login to Web Advisor



MENU



SEARCH

MYKING'S

Home > MyKing's

1. Go to www.kings/mykings.edu
2. Scroll down and click on "WebAdvisor"

MYKING'S

Home

Help Desk

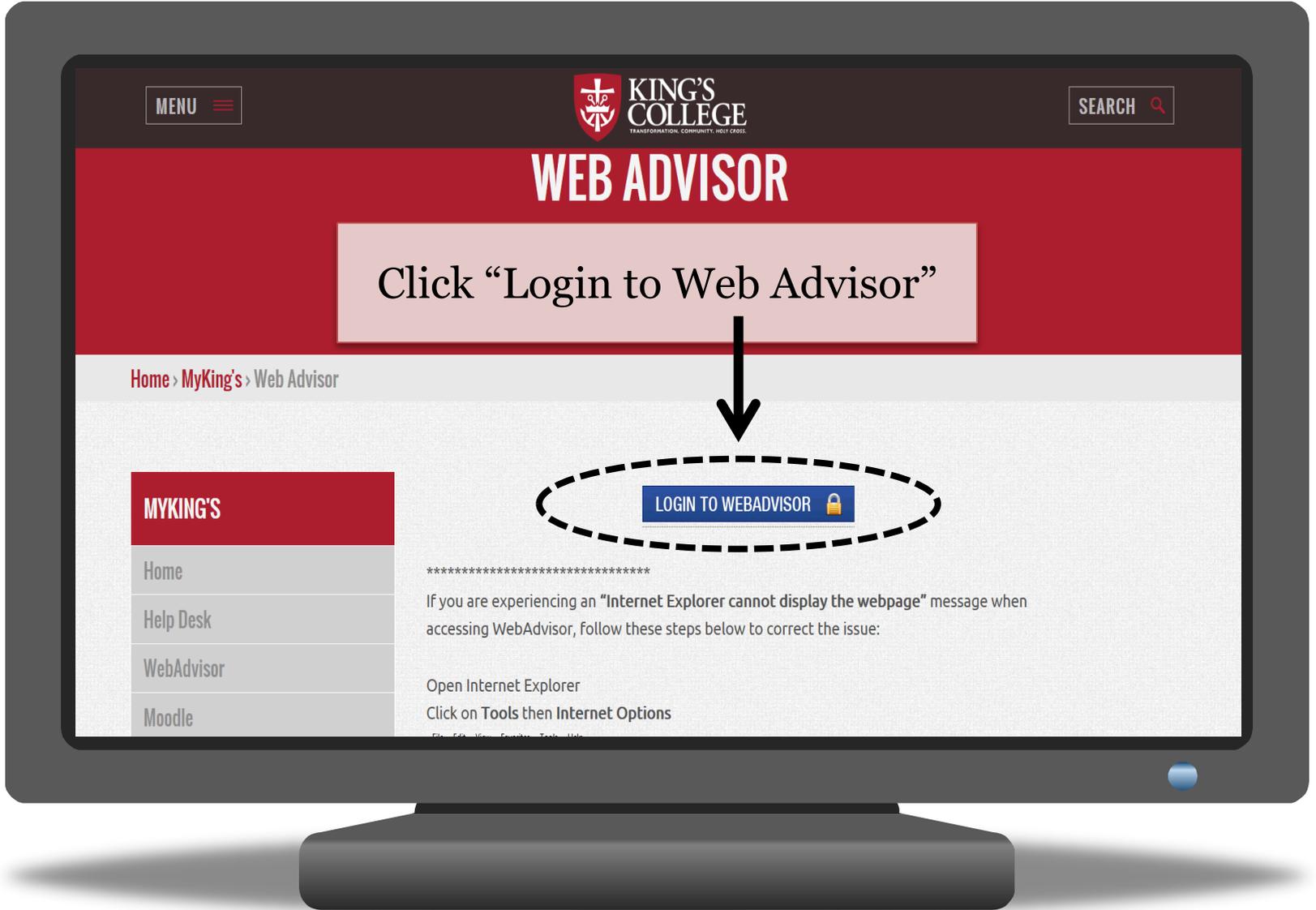
WebAdvisor

HEADLINES

For the latest King's College IITS News, Announcements, Tips & more...Follow IITS on Twitter @KingsIITS

As we expand KC Wireless, you may have discovered deactivated ports in your residence hall. If you need assistance in setting up some smart

Follow King's IITS on Twitter



MENU



SEARCH

WEB ADVISOR

Click "Login to Web Advisor"



Home > MyKing's > Web Advisor

- MYKING'S
- Home
- Help Desk
- WebAdvisor
- Moodle

If you are experiencing an "Internet Explorer cannot display the webpage" message when accessing WebAdvisor, follow these steps below to correct the issue:

Open Internet Explorer
Click on **Tools** then **Internet Options**
File Edit View Favorites Tools Help



Welcome Guest!

WebAdvisor gives students, staff, and the community access to our databases.

Select your point of entry to the right.

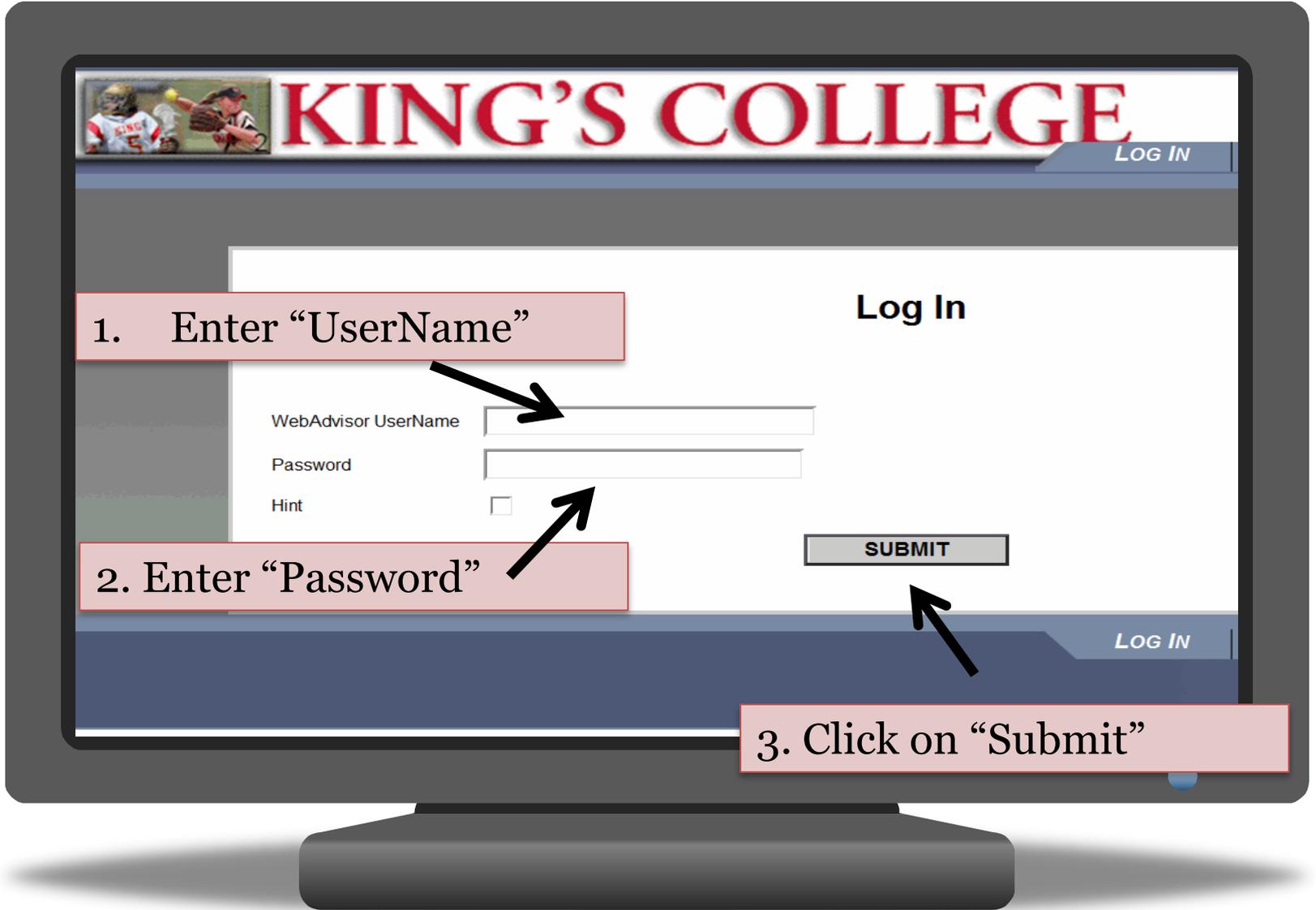


powered by VeriSign

ABOUT SSL CERTIFICATES

This site chose VeriSign [SSL](#) for secure e-commerce and confidential communications.

Click "Login"



1. Enter "UserName"

2. Enter "Password"

3. Click on "Submit"



KING'S COLLEGE

LOG IN

MAIN MENU

CONTACT US

Welcome Guest!

WebAdvisor gives students, staff, and the community access to our databases.

Select your point of entry to the right.

Prospective Students

Students

Faculty

Employees

Click "Students"

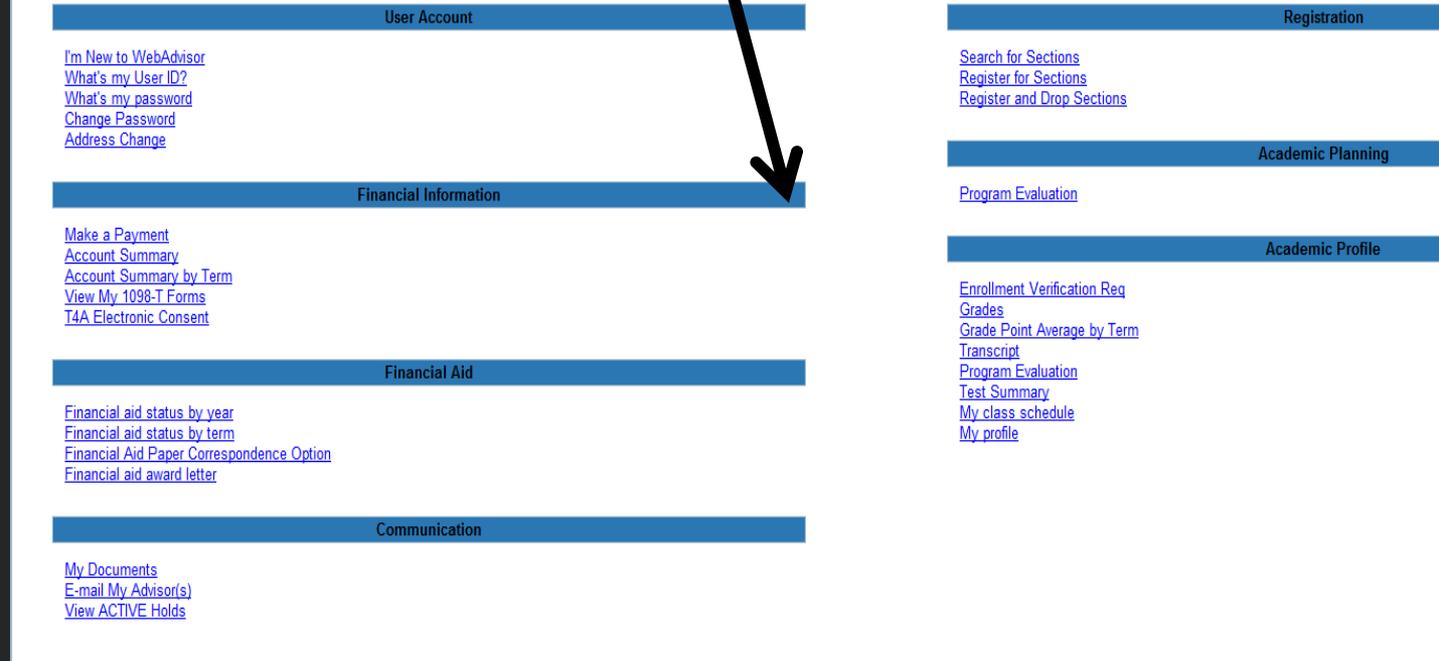


powered by VeriSign

ABOUT SSL CERTIFICATES

This site chose VeriSign [SSL](#) for secure e-commerce and confidential communications.

The screen should look similar to this if you successfully login.



The screenshot displays a user dashboard with a light blue header and a white background. The dashboard is organized into two columns of menu items, each with a blue header bar. A black arrow points from the top text to the 'Financial Information' section in the left column.

User Account	Registration
<ul style="list-style-type: none">I'm New to WebAdvisorWhat's my User ID?What's my passwordChange PasswordAddress Change	<ul style="list-style-type: none">Search for SectionsRegister for SectionsRegister and Drop Sections
Financial Information	Academic Planning
<ul style="list-style-type: none">Make a PaymentAccount SummaryAccount Summary by TermView My 1098-T FormsT4A Electronic Consent	<ul style="list-style-type: none">Program Evaluation
Financial Aid	Academic Profile
<ul style="list-style-type: none">Financial aid status by yearFinancial aid status by termFinancial Aid Paper Correspondence OptionFinancial aid award letter	<ul style="list-style-type: none">Enrollment Verification ReqGradesGrade Point Average by TermTranscriptProgram EvaluationTest SummaryMy class scheduleMy profile
Communication	
<ul style="list-style-type: none">My DocumentsE-mail My Advisor(s)View ACTIVE Holds	

ALERT!

Before going any further...



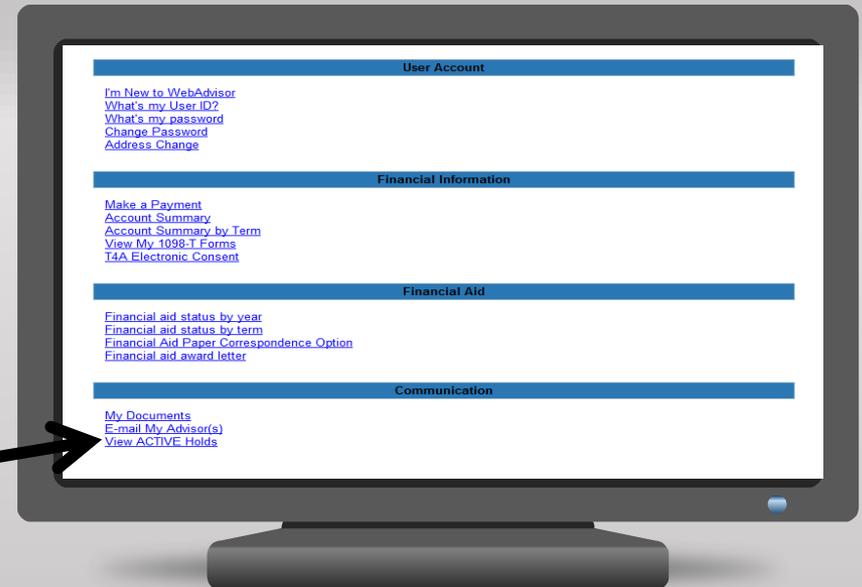
Check for HOLDS on your account!!!

- A HOLD on your account will prevent you from registering.
- To have the hold removed, you will need to contact the office that put the hold on your account.
- Once the hold is removed, you will be permitted to register.

IMPORTANT NOTE:

Students should still meet with their Academic Advisor even if they have a hold on their account!!!

*Once you login to Web-Advisor,
click on "View Active Holds"*



How do I prepare for my meeting with my Academic Advisor?

1. Check for an E-Mail from Dan Cebrick, Registrar.
2. Access an Academic Planner for your Major.
 - *(Core or Honors Curriculum Planner if necessary)*
3. Access “My Class Schedule” on Web-Advisor.
4. Access “Academic Transcript” on Web-Advisor.
5. Review your “Program Evaluation” on Web-Advisor.



Registrar's Office

To: Leo Lion Student# 0123456

RE: On-Line Registration via WebAdvisor

Dear Leo:

Our records indicate that you have successfully completed **90 credits** toward your degree. A minimum of 120 credits is needed to complete your undergraduate degree at King's College.

Please meet with your academic advisor, **Dr. Barry Williams**, during the Academic Advisement period, **October 26 – November 5**.

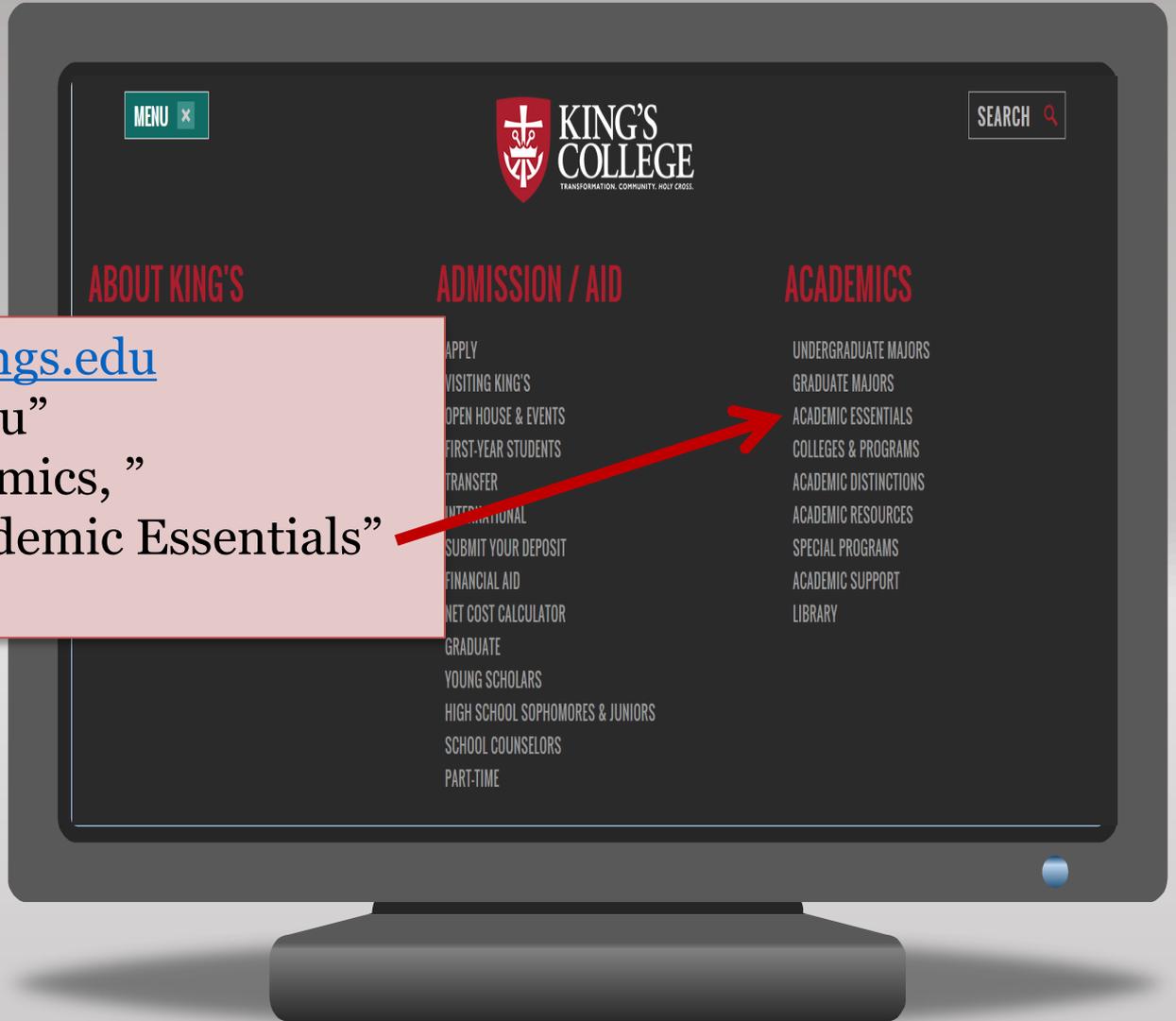
Log into the WebAdvisor system and run your **Program Evaluation**. Take your program evaluation with you to your advisement meeting.

Use it as a guide to help you select courses when completing the **WebAdvisor registration** form.

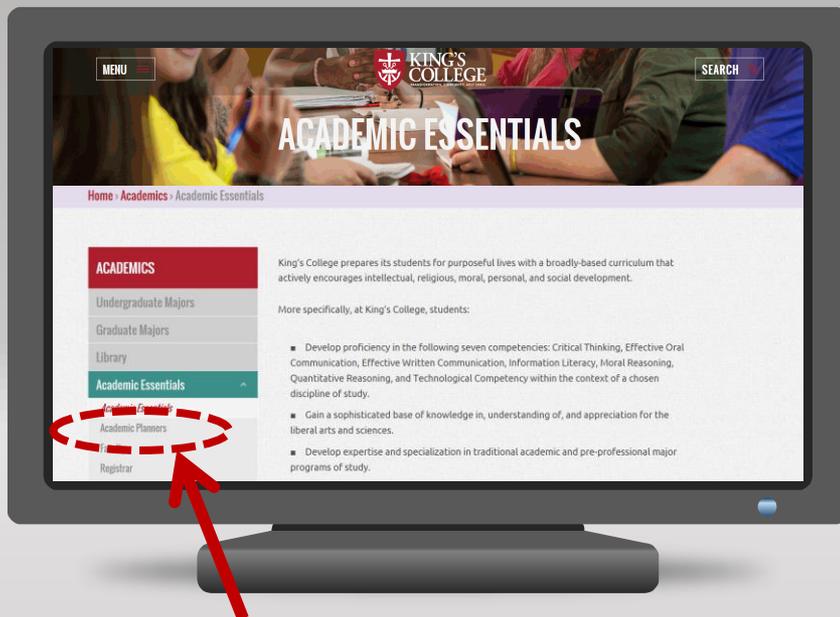
The WebAdvisor registration screens will be available to you on **11/9/2015** starting at **7:00:00 AM**.

You will receive an email from the Registrar's Office (Dan Cebrick) which will include all the information you need about Advisement and Online Registration.

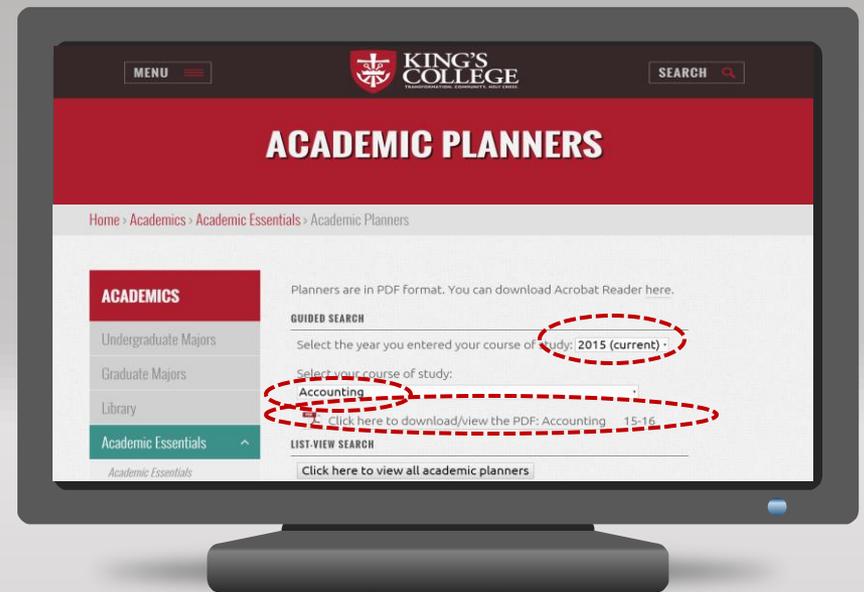
1. Go to www.kings.edu
2. Click on “Menu”
3. Under “Academics, ”
Click on “Academic Essentials”



Academic Planners



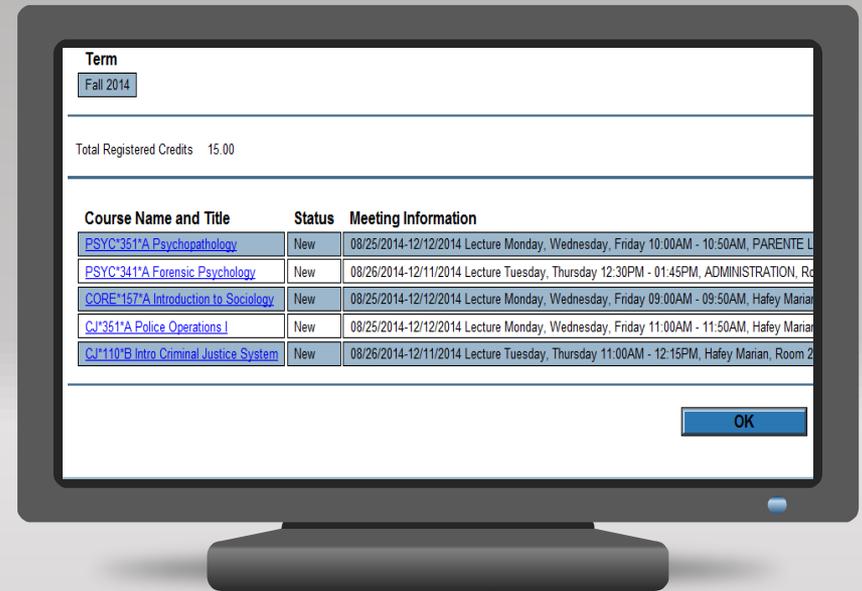
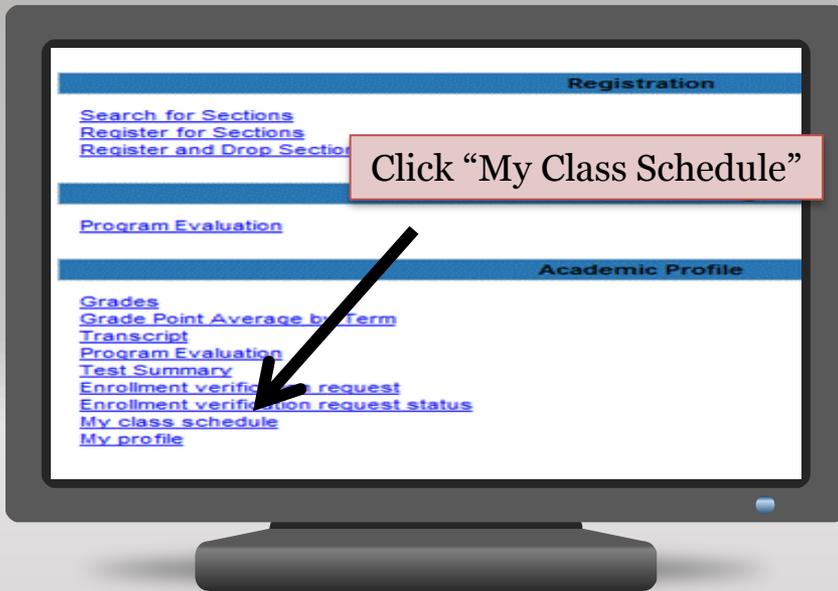
- Click on “Academic Planners”



- Select the year you entered King's College
- Select your course of study
- Click on the PDF

“My Class Schedule”

Know where your ARE – “What classes am I currently taking?”

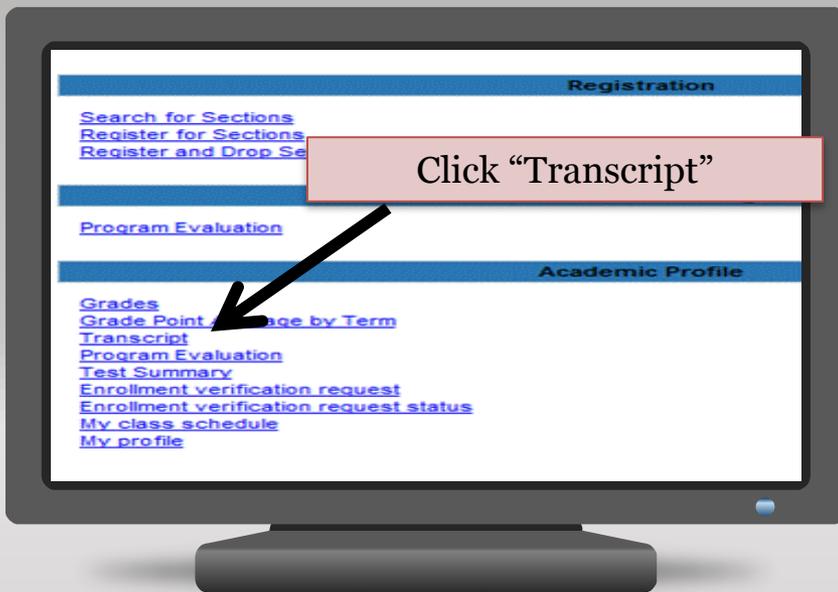


- Click on My Class Schedule and select the current term.
- Your schedule lists the courses which you are currently registered.

- Check these courses off on both sides of your Academic Planner.

“Academic Transcript”

Know where your WERE – “What classes did I already take?”



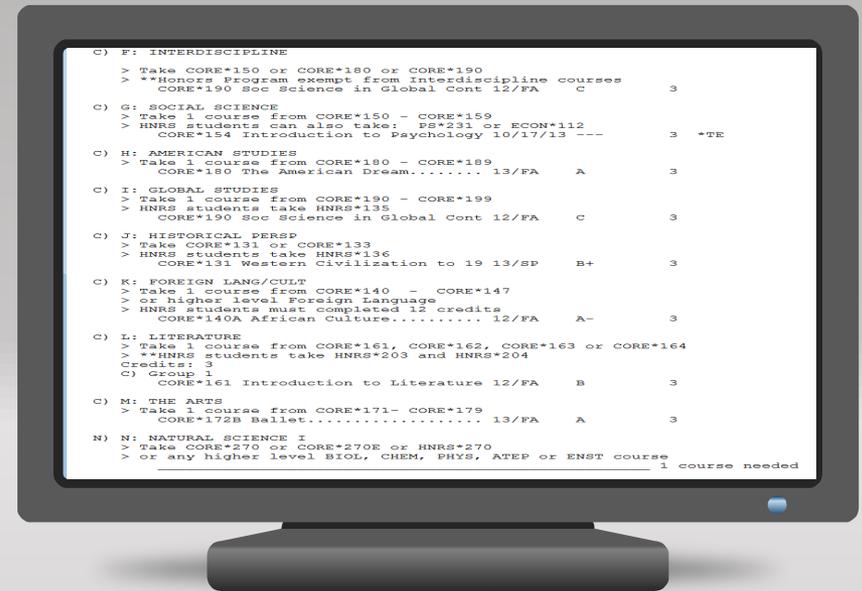
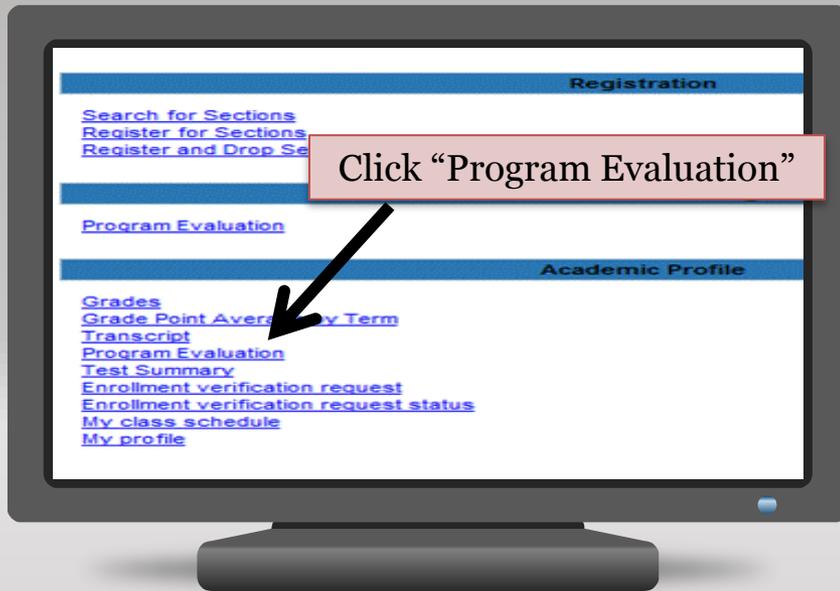
Course/Section and Title	Grade	Credits	CEUs	Repeat	Term
CJ*110 B Intro Criminal Justice System					14/FA
CJ*351 A Police Operations I					14/FA
CORE*157 A Introduction to Sociology					14/FA
PSYC*341 A Forensic Psychology					14/FA
PSYC*351 A Psychopathology					14/FA
CORE*261 A Faith/Morality/The Person	A	3.00			14/SP
PSYC*221 B Research Methods	A-	4.00			14/SP
PSYC*342 B Drugs and Behavior	A-	3.00			14/SP
PSYC*349 A Animal Behavior	A-	3.00			14/SP
PSYC*357 A Social Psychology	A	3.00			14/SP
CORE*154 Introduction to Psychology		3.00			
CORE*172B A Ballet	A	3.00			13/FA
CORE*180 A The American Dream	A	3.00			13/FA
CORE*280 G Introduction to Philosophy	A	3.00			13/FA
PSYC*220 A Psychological Statistics	B+	3.00			13/FA
PSYC*345 A Biology of Mental Illness	A-	3.00			13/FA
CORE*100 Q Greed: Wealth & Ethics in Amer	B-	3.00			13/SP
CORE*110 C Effective Writing	A	3.00			13/SP
CORE*120 F Mathematical Ideas	A	3.00			13/SP
CORE*131 J Western Civilization to 1914	B+	3.00			13/SP
CORE*257 B Who Is Jesus?	B+	3.00			13/SP
CORE*090 I First Year Experience	A	1.00			12/FA

- Click on Transcript and select UG – undergraduate
- The Transcript will list all Transfer, AP, & completed courses as well as courses in progress.

- Check off all the courses you completed (transfer, AP, etc.) on your Academic Planner.

“Program Evaluation”

Know where you NEED TO BE – “What classes do I still need to take?”



- Click on Program Evaluation and select your current major.
- The Program Evaluation will list:
 - Completed Courses (Grade)
 - Transferred Courses (TE - Tran. Equivalent)
 - AP Credits (NE - Non-Course Equivalent)
 - Courses in Progress. (IP)

- Review your Program Evaluation to confirm which courses you still need to complete before you graduate.

ALERT!!!



Meet with your Academic Advisor!

(Check the Academic Calendar in the College Catalog)

Make sure you “Know where you are, Where you were, and Where you need to be

PRIOR

to meeting with your Academic Advisor.

Be Prepared!!!



WEB-Advisor Form

(Permission form to register online for returning students)

+		Name:		Semester:	
		Student ID:		Cell Phone:	
		Major:		Registration Date:	
		2nd Major		Registration Time:	

Academic Advisor:

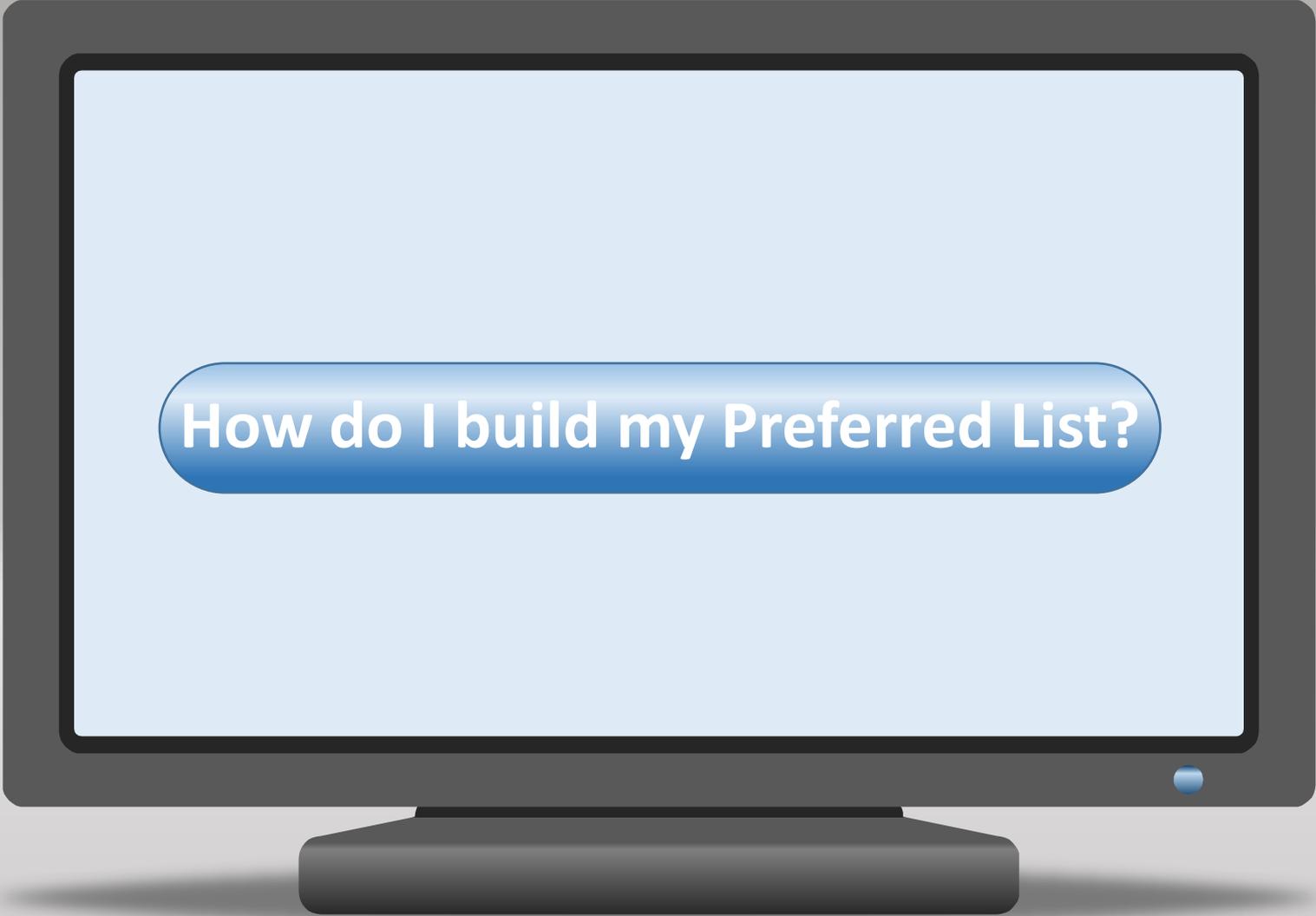
Having reviewed the Degree Audit form (Program Evaluation), list course numbers and names for which the student should register in the upcoming semester. List a few alternate course choices. **Sign and give the student the yellow copy and then forward the white copy to the Registrar's Office.**

Student:

Reference the yellow copy when registering your courses online. It is your responsibility to register only for courses listed on this form as these courses have been approved by your advisor.

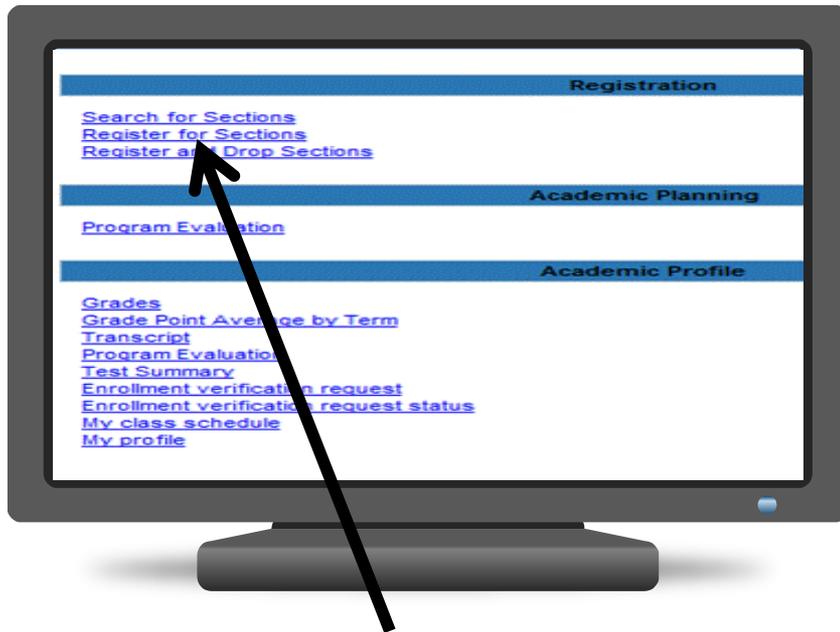
	<u>Course Number</u>	<u>Course Name</u>
1.		

During your advisement meeting, you and your advisor will list the courses you should be taking next semester as well as alternate courses. Make sure you leave with a copy of this form as you will need it to build your preferred list.

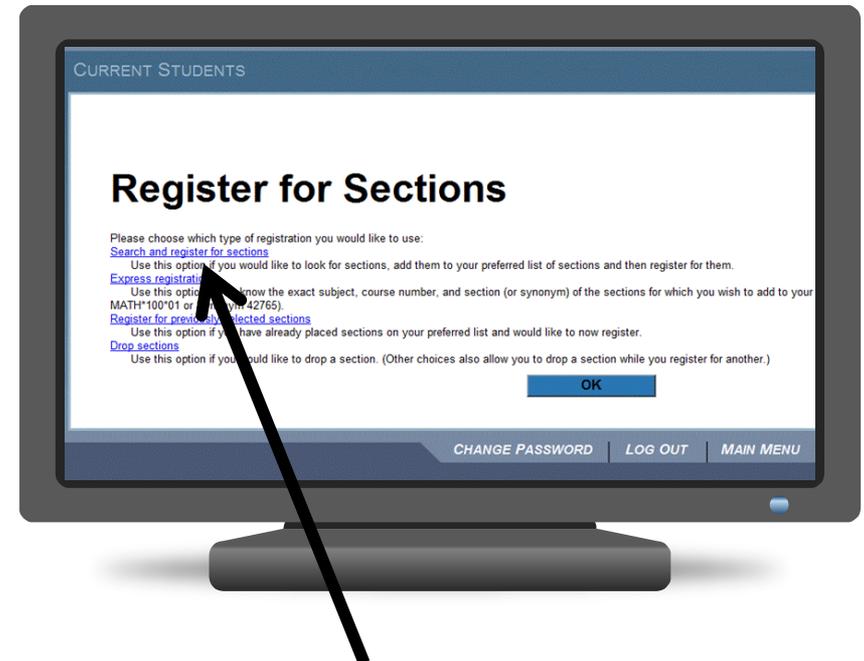
A computer monitor with a black frame and a light blue screen. In the center of the screen is a blue, rounded rectangular button with a white border and a slight gradient. The button contains the text "How do I build my Preferred List?" in white, bold, sans-serif font. The monitor is on a black stand and has a small blue light on the bottom right corner of the bezel.

How do I build my Preferred List?

How do I build my Preferred List (save list)?



- Select “Register for Sections”



- Select “Search & Register for Sections”

How do I build my Preferred List?

1. Click the drop-down box and select appropriate term.

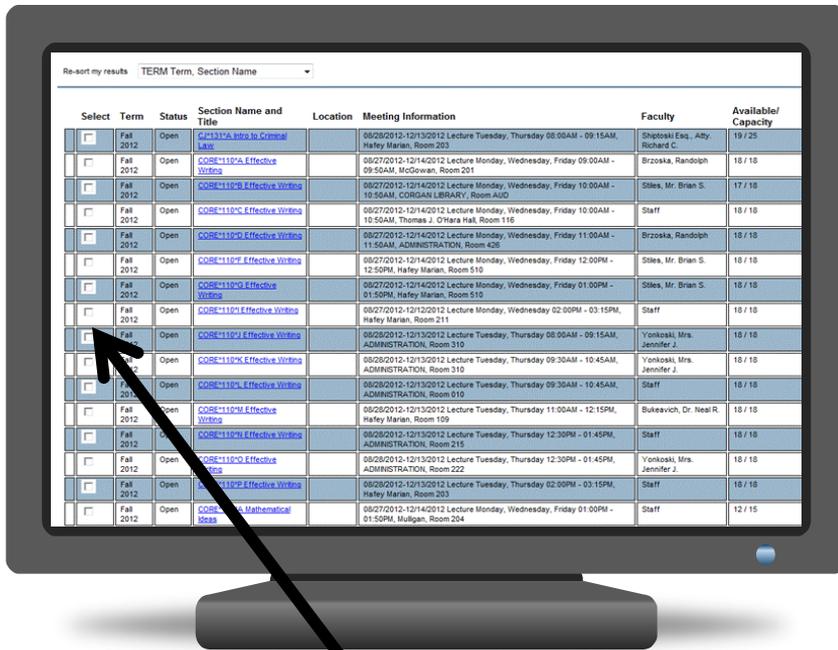
2. Click the drop-down box and select the subject – **required** (Example: “CORE”)

3. Enter the Course Number if you wish to narrow your search (leave blank to pull up all courses) in that subject)

4. Click on “Submit”

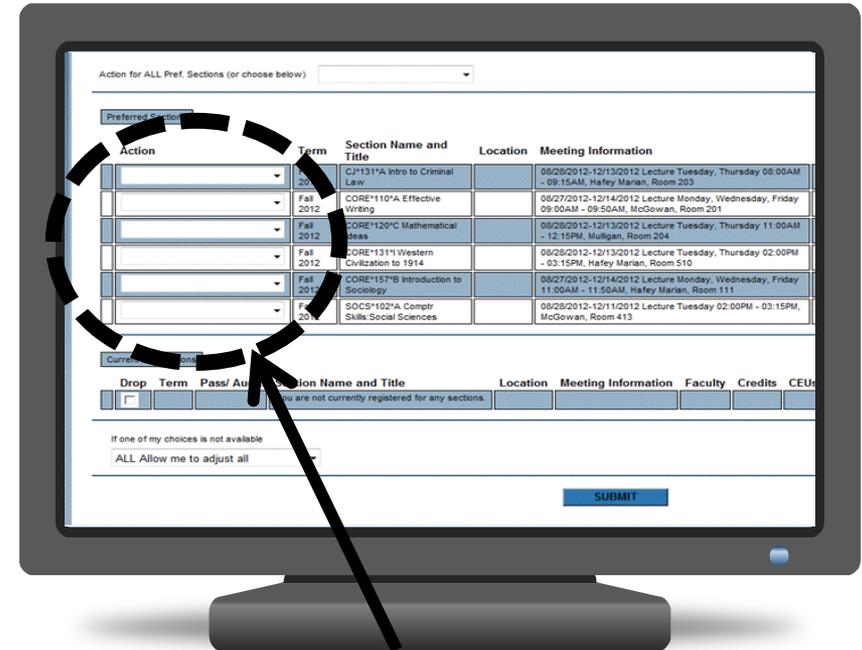
Subject	Course Level	Course Number	Section
CORE - CORE		110	
CJ - Criminal Justice		131	
CORE - CORE		157	
CORE - CORE		131	
CORE - CORE		120	

How do I build my Preferred List (save list)?



Re-sort my results TERM Term, Section Name

Select	Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Available/ Capacity
<input type="checkbox"/>	Fall 2012	Open	CM131A Intro to Criminal Law		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Hafey Marian, Room 203	Shpotaki Esq., Atty. Richard C.	19 / 25
<input type="checkbox"/>	Fall 2012	Open	CORE110CA Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 09:00AM - 09:50AM, McGowan, Room 201	Brzoska, Randolph	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CB Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, CORDAAN LIBRARY, Room AUD	Siles, Mr. Brian S.	17 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CC Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, Thomas J. O'Mara Hall, Room 116	Staff	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CD Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, ADMINISTRATION, Room 426	Brzoska, Randolph	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CE Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 12:00PM - 12:50PM, Hafey Marian, Room 510	Siles, Mr. Brian S.	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CF Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 01:30PM - 01:50PM, Hafey Marian, Room 510	Siles, Mr. Brian S.	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CG Effective Writing		08/27/2012-12/13/2012 Lecture Monday, Wednesday 02:00PM - 03:15PM, Hafey Marian, Room 211	Staff	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CH Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 08:00AM - 09:15AM, ADMINISTRATION, Room 510	Yonkoski, Mrs. Jennifer J.	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CI Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 09:30AM - 10:45AM, ADMINISTRATION, Room 310	Yonkoski, Mrs. Jennifer J.	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CJ Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 09:30AM - 10:45AM, ADMINISTRATION, Room 510	Staff	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CK Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Hafey Marian, Room 109	Bukaveich, Dr. Neal R.	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CL Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 12:30PM - 01:45PM, ADMINISTRATION, Room 216	Staff	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CO Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 12:30PM - 01:45PM, ADMINISTRATION, Room 222	Yonkoski, Mrs. Jennifer J.	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CP Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 02:00PM - 03:15PM, Hafey Marian, Room 203	Staff	18 / 18
<input type="checkbox"/>	Fall 2012	Open	CORE110CQ Mathematical Skills		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 01:00PM - 01:20PM, Mulligan, Room 204	Staff	12 / 15



Action for ALL Pref. Sections (or choose below)

Preferred Section

Action	Term	Section Name and Title	Location	Meeting Information
<input type="checkbox"/>	Fall 2012	CM131A Intro to Criminal Law		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Hafey Marian, Room 203
<input type="checkbox"/>	Fall 2012	CORE110CA Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 09:00AM - 09:50AM, McGowan, Room 201
<input type="checkbox"/>	Fall 2012	CORE110CB Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Mulligan, Room 204
<input type="checkbox"/>	Fall 2012	CORE110CC Effective Writing		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 02:00PM - 03:15PM, Hafey Marian, Room 510
<input type="checkbox"/>	Fall 2012	CORE110CD Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Hafey Marian, Room 111
<input type="checkbox"/>	Fall 2012	CORE110CE Effective Writing		08/28/2012-12/11/2012 Lecture Tuesday 02:00PM - 03:15PM, McGowan, Room 413

Current Section

Drop	Term	Pass/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available
ALL Allow me to adjust all

SUBMIT

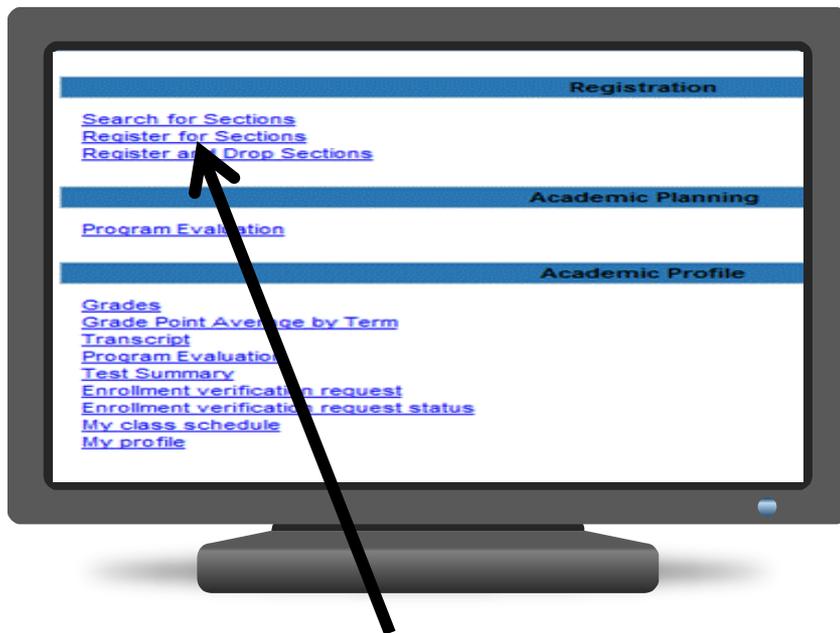
- Check the boxes of the courses you would like to add to your preferred list.
- Once you checked all your courses, Click on "Submit"

- Your preferred list will appear.
- These course will remain in your save list until you either register these courses or you remove them.
- **NOTE:** You are NOT registered for these course yet.

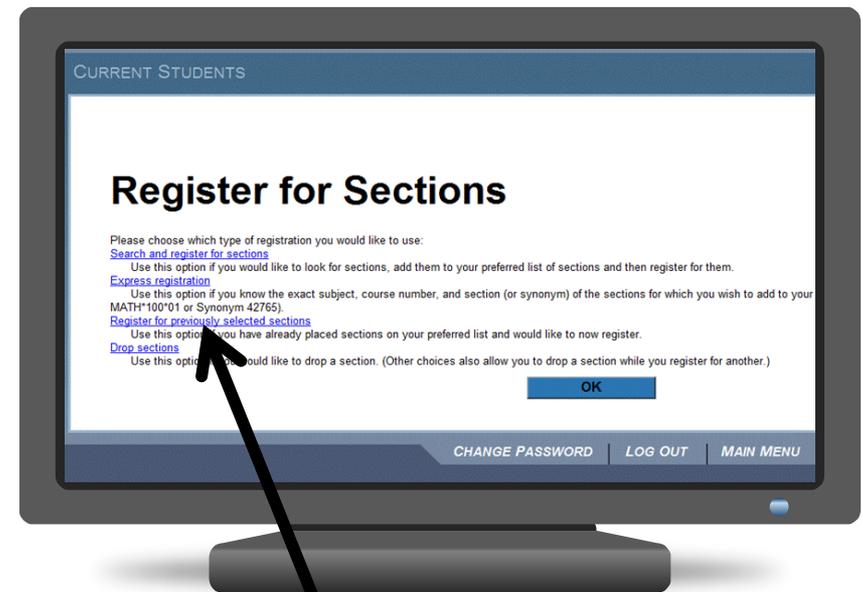


How do I register?

How do I register my courses online?



- Click on “Register for Sections”



- Click on “**REGISTER FOR PREVIOUSLY SELECTED SECTIONS**”

How do I register...

- Your Preferred List (Save List) appears with your classes.

- Click on the drop down box next to EACH course you wish to register and select “RG-Register”

- Click on “Submit”

The screenshot shows a web-based registration system. At the top, there is a dropdown menu labeled "Action for ALL Pref. Sections (or choose below)". Below this is a section titled "Preferred Sections" containing a table with columns for Action, Term, Section Name and Title, Location, and Meeting Information. The first three rows of this table have "RG - Register" selected in the Action column. A black arrow points from the text "select 'RG-Register'" in the second callout box to the first "RG - Register" dropdown. Below the "Preferred Sections" table is a section titled "Current Registrations" with columns for Drop, Term, Pass/Audit, Section Name and Title, Location, Meeting Information, Faculty, Credits, and CEUs. The "Drop" column contains a checkbox. A black arrow points from the text "Click on 'Submit'" in the third callout box to a blue "SUBMIT" button at the bottom right of the interface. Below the "Current Registrations" table, there is a message "If one of my choices is not available" and a dropdown menu set to "ALL Allow me to adjust all".

Action	Term	Section Name and Title	Location	Meeting Information
RG - Register	Fall 2012	CJ*131*A Intro to Criminal Law		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Hafey Marian, Room 203
RG - Register	Fall 2012	CORE*110*A Effective Writing		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 09:00AM - 09:50AM, McGowan, Room 201
RG - Register	Fall 2012	CORE*120*C Mathematical Ideas		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 11:00AM - 12:15PM, Mulligan, Room 204
	Fall 2012	CORE*131*I Western Civilization to 1914		08/28/2012-12/13/2012 Lecture Tuesday, Thursday 02:00PM - 03:15PM, Hafey Marian, Room 510
	Fall 2012	CORE*157*B Introduction to Sociology		08/27/2012-12/14/2012 Lecture Monday, Wednesday, Friday 11:00AM - 11:50AM, Hafey Marian, Room 111
	Fall 2012	SOCS*102*A Compr Skills:Social Sciences		08/28/2012-12/11/2012 Lecture Tuesday 02:00PM - 03:15PM, McGowan, Room 413

Drop	Term	Pass/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
<input type="checkbox"/>			You are not currently registered for any sections.					

If one of my choices is not available
ALL Allow me to adjust all

SUBMIT

How do I register...

- If successful, your schedule for the next semester will appear.

The following request(s) have been processed:

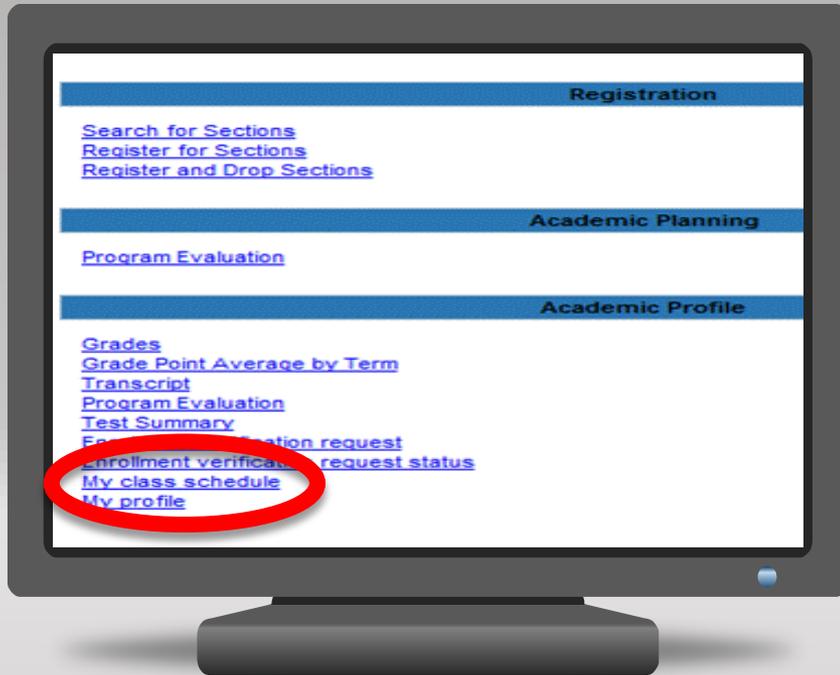
Term	Status	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Spring 2011	Registered for this section		CJ1110A Intro Criminal Justice System		01/17/2011-05/13/2011 Lecture Monday, Wednesday, Friday 08:00AM - 08:50AM, Hailey Marian, Room 201	Lindenmuth, Mr. Paul L.	3.00	
Spring 2011	Registered for this section		COBE1000B Wicked Pleasures		01/17/2011-05/13/2011 Lecture Monday, Wednesday, Friday 09:00AM - 09:50AM, Hailey Marian, Room 610	Reisma, Dr. Regan L.	3.00	
Spring 2011	Registered for this section		COBE1200D Mathematical Ideas		01/18/2011-05/12/2011 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Mulligan, Room 202	Pallekonda, Dr. Seshendra	3.00	
Spring 2011	Registered for this section		COBE1720E Dance, Jazz		01/18/2011-05/12/2011 Lecture Tuesday, Thursday 03:00PM - 04:15PM, ADMINISTRATION, Room AUD	Harris, Mr. Sean T.	3.00	
Spring 2011	Registered for this section		COBE1810B American Civilization to 1814		01/17/2011-05/13/2011 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, Hailey Marian, Room 303	Fry, Dr. Jennifer A.	3.00	

Here are all of the sections for which you are currently registered:

Term	Pass/ Fail/ Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
Spring 2011		CJ1110A Intro Criminal Justice System		01/17/2011-05/13/2011 Lecture Monday, Wednesday, Friday 08:00AM - 08:50AM, Hailey Marian, Room 201	Lindenmuth, Mr. Paul L.	3.00	
Spring 2011		COBE1000B Wicked Pleasures		01/17/2011-05/13/2011 Lecture Monday, Wednesday, Friday 09:00AM - 09:50AM, Hailey Marian, Room 610	Reisma, Dr. Regan L.	3.00	
Spring 2011		COBE1200D Mathematical Ideas		01/18/2011-05/12/2011 Lecture Tuesday, Thursday 08:00AM - 09:15AM, Mulligan, Room 202	Pallekonda, Dr. Seshendra	3.00	
Spring 2011		COBE1720E Dance, Jazz		01/18/2011-05/12/2011 Lecture Tuesday, Thursday 03:00PM - 04:15PM, ADMINISTRATION, Room AUD	Harris, Mr. Sean T.	3.00	
Spring 2011		COBE1810B American Civilization to 1814		01/17/2011-05/13/2011 Lecture Monday, Wednesday, Friday 10:00AM - 10:50AM, Hailey Marian, Room 303	Fry, Dr. Jennifer A.	3.00	

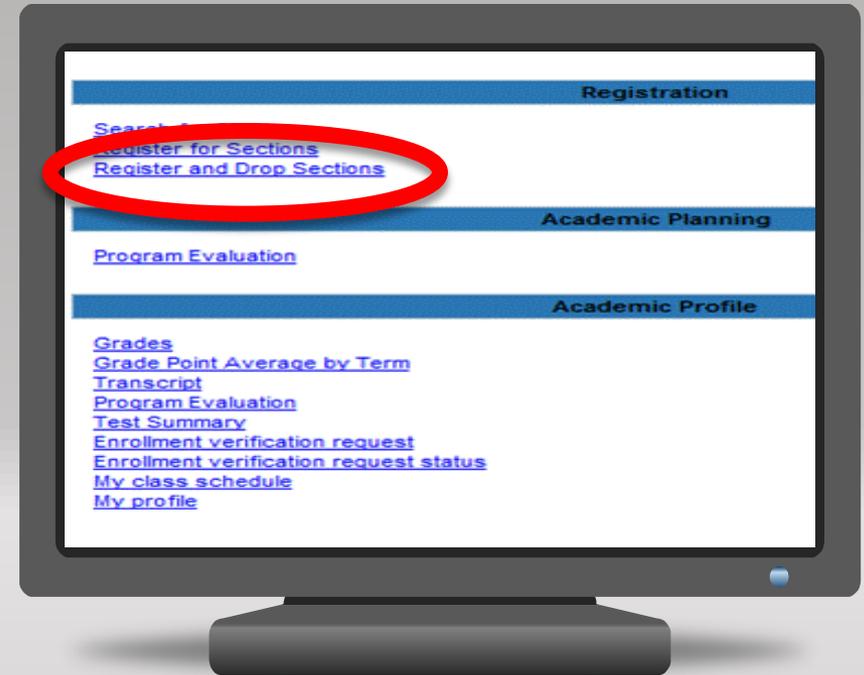
Verify Your Schedule

Add/Drop Courses



Verify Your Registration:

Make sure you verify that your registration was successful by checking on “My Class Schedule”



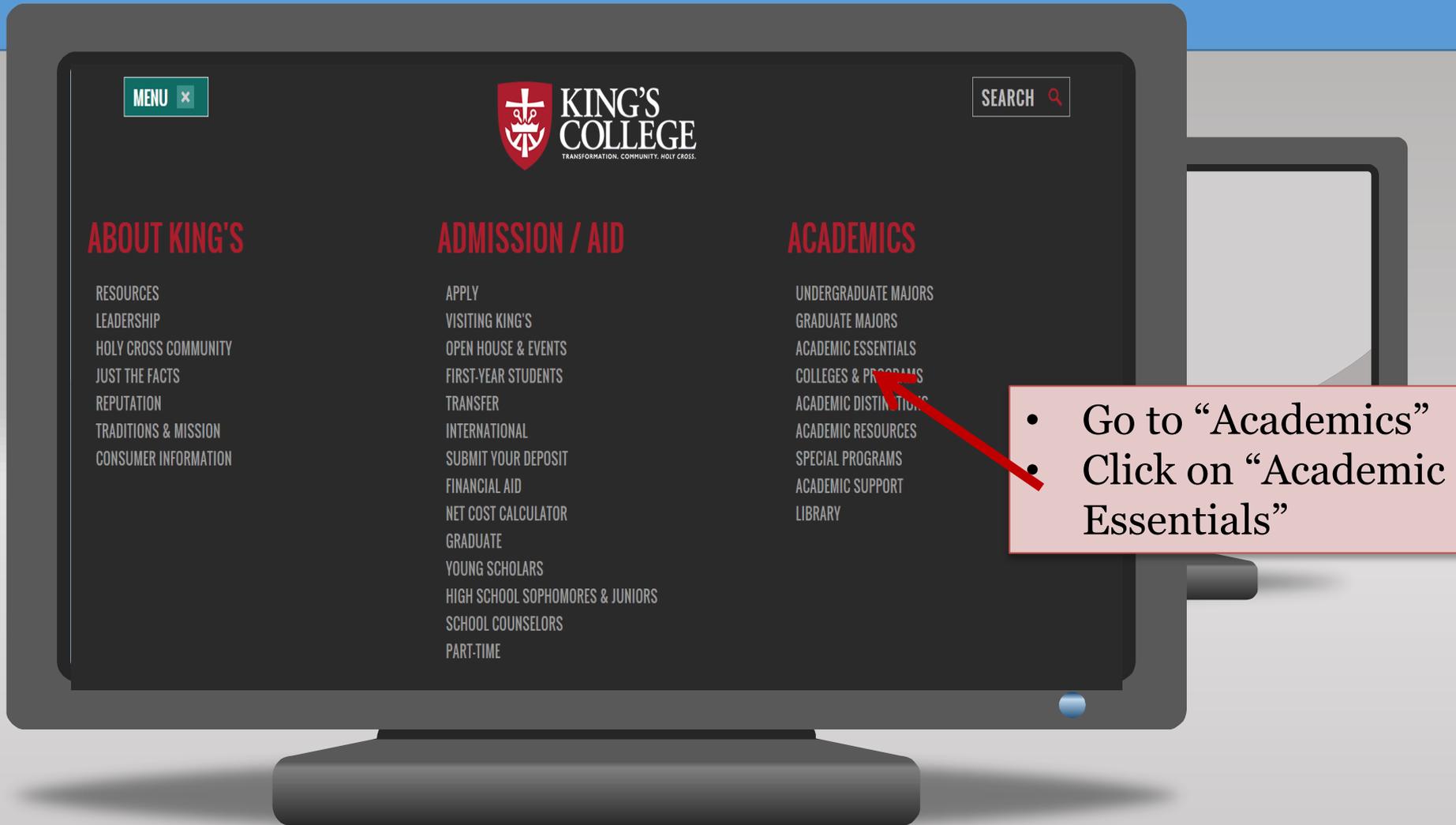
Add/Drop Courses:

If you wish to change your schedule after registering online, you may do so by adding or dropping courses by clicking on “Register and Drop Sections”



Questions?

What if I forget my Registration Time?



MENU **SEARCH**

KING'S COLLEGE
TRANSFORMATION. COMMUNITY. HOLY CROSS.

ABOUT KING'S

- RESOURCES
- LEADERSHIP
- HOLY CROSS COMMUNITY
- JUST THE FACTS
- REPUTATION
- TRADITIONS & MISSION
- CONSUMER INFORMATION

ADMISSION / AID

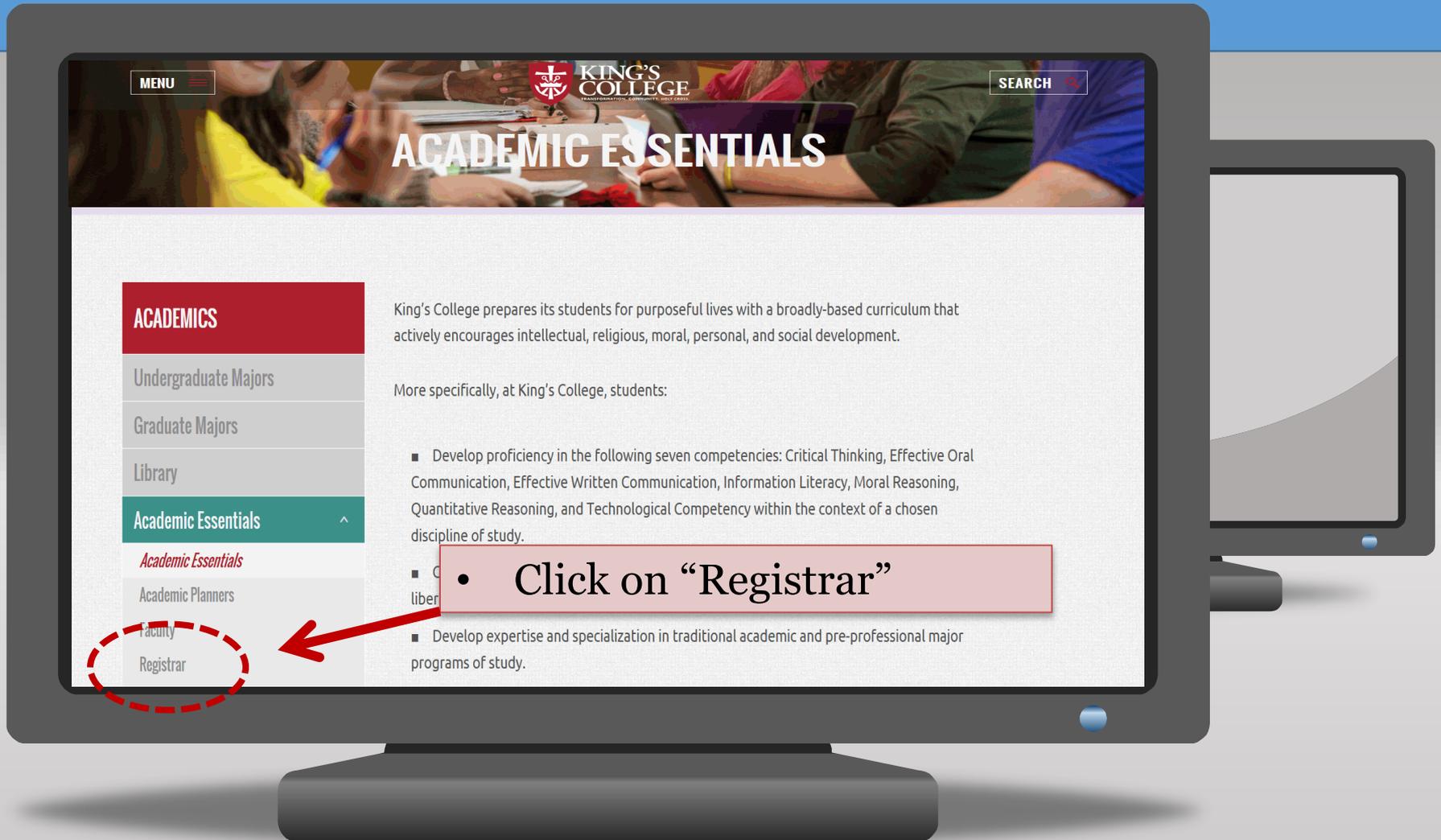
- APPLY
- VISITING KING'S
- OPEN HOUSE & EVENTS
- FIRST-YEAR STUDENTS
- TRANSFER
- INTERNATIONAL
- SUBMIT YOUR DEPOSIT
- FINANCIAL AID
- NET COST CALCULATOR
- GRADUATE
- YOUNG SCHOLARS
- HIGH SCHOOL SOPHOMORES & JUNIORS
- SCHOOL COUNSELORS
- PART-TIME

ACADEMICS

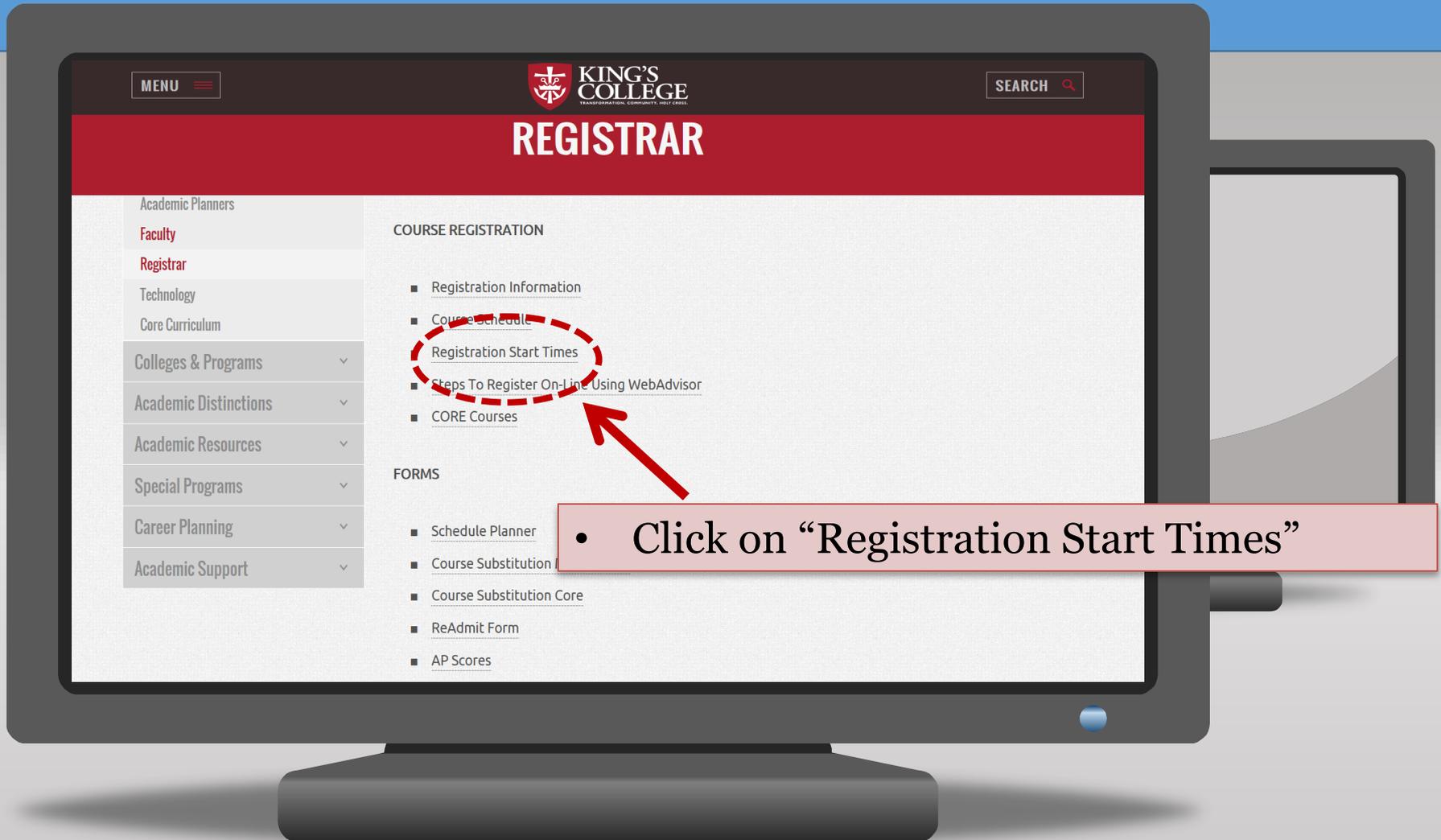
- UNDERGRADUATE MAJORS
- GRADUATE MAJORS
- ACADEMIC ESSENTIALS
- COLLEGES & PROGRAMS
- ACADEMIC DISTINCTIONS
- ACADEMIC RESOURCES
- SPECIAL PROGRAMS
- ACADEMIC SUPPORT
- LIBRARY

- Go to “Academics”
- Click on “Academic Essentials”

What if I forget my Registration Time?



What if I forget my Registration Time?



The image shows a computer monitor displaying the Registrar website for King's College. The website has a dark header with the King's College logo and name, and a search bar. Below the header is a red banner with the word "REGISTRAR" in white. On the left side, there is a navigation menu with categories like "Academic Planners", "Faculty", "Registrar", "Technology", "Core Curriculum", "Colleges & Programs", "Academic Distinctions", "Academic Resources", "Special Programs", "Career Planning", and "Academic Support". The main content area is titled "COURSE REGISTRATION" and contains a list of links: "Registration Information", "Course Schedule", "Registration Start Times", "Steps To Register On-Line Using WebAdvisor", and "CORE Courses". A red dashed circle highlights the "Registration Start Times" link, and a red arrow points from a callout box to it. The callout box contains the text "Click on 'Registration Start Times'". Below the "COURSE REGISTRATION" section is a "FORMS" section with links for "Schedule Planner", "Course Substitution", "Course Substitution Core", "ReAdmit Form", and "AP Scores".

REGISTRAR

Academic Planners
Faculty
Registrar
Technology
Core Curriculum
Colleges & Programs
Academic Distinctions
Academic Resources
Special Programs
Career Planning
Academic Support

COURSE REGISTRATION

- Registration Information
- Course Schedule
- Registration Start Times
- Steps To Register On-Line Using WebAdvisor
- CORE Courses

FORMS

- Schedule Planner
- Course Substitution
- Course Substitution Core
- ReAdmit Form
- AP Scores

• Click on "Registration Start Times"

What if I forget my Registration Time?

Rgpr Term	Rgpr Student	Rgpr Start Date	Rgpr
14/FA	0206943	3/27/2014	9:00:00 AM
14/FA	0225630	3/27/2014	8:00:00 AM
14/FA	0256021	3/28/2014	10:00:00 AM
14/FA	0257092	3/28/2014	7:30:00 AM
14/FA	0267350	3/28/2014	7:00:00 AM
14/FA	0269865	3/31/2014	7:00:00 AM
14/FA	0272648	3/26/2014	7:00:00 AM
14/FA	0287450	3/26/2014	8:00:00 AM
14/FA	0287537	3/27/2014	7:30:00 AM
14/FA	0289792	3/27/2014	7:00:00 AM
14/FA	0290981	3/27/2014	7:30:00 AM
14/FA	0298338	3/27/2014	8:00:00 AM
14/FA	0301122	3/27/2014	7:00:00 AM
14/FA	0304322	3/26/2014	7:30:00 AM

- Enter your Student ID number in the find box.

- Your specific date and time will appear next to your Student ID number.

During any given semester, the following items should become available around mid-semester:

1. List of course offerings
2. Registration Start Time
3. Email (Letter) from the Registrar, Dan Cebrick which provides students with information about Registration including:
 - Completed credits
 - Name of Academic Advisor
 - Dates for the Academic Advisement Period
 - Registration Information
 - Your specific Registration Start Time