



WELCOME TO KING'S COLLEGE

TRANSFORMATION. COMMUNITY. *HOLY CROSS.*



DEAN OF STUDENTS OFFICE

Associate Vice President/Dean of Students, Robert McGonigle, M.S.

Rev. John Lane, C.S.C. House, 166 N. Franklin Street

phone: 570-208-5875; email: studentaffairs@kings.edu

At a glance: student absences, student conduct, emergency response

- **If a student is ill, and has to miss classes**
 - Short-term absences: one to two days are recorded at the office and the student is to notify and talk with their instructors
 - Illness, family emergencies: for more than consecutive two days from the same class, the Student Affairs Office will notify the instructors for the student
- **If a student gets in trouble through the Student Conduct**
 - They have an opportunity to meet with a staff member to go over their role in a situation. Parents are not notified, except in drug and alcohol cases.
- The **Student Handbook** and other publications are on the Dean of Students web page



TITLE IX – SEXUAL MISCONDUCT

King's College is committed to providing a learning, working and living environment that promotes personal integrity, civility and mutual respect in an environment free of discrimination on the basis of sex, which includes all forms of sexual misconduct. Sexual misconduct violates an individual's fundamental rights and personal dignity. King's College considers sexual misconduct, in all its forms, to be a serious offense. This policy refers to all forms of sexual misconduct, including but not limited to: sexual harassment, sexual assault, and sexual violence by employees, students, or third parties.

- The Title IX Coordinators are Ms. Kristen Fino, Associate Vice President of Human Resources and Dean Robert McGonigle, Student Affairs.
- Policy is published in the Student Handbook on line.
- Student education in CORE 090- First Year Experience (bystander intervention) and New Student Orientation.
- Reports are investigated within 60 days.

FIRST-YEAR EXPERIENCE

Coordinator, Sean Cryan, M.A.

Main floor, Sheehy-Farmer Campus Center

Telephone: 570-208-5802; Email: seancryan@kings.edu

At a glance: required Core 090 class for first-year students

- **What is FYE/Core 090?**

- A 1-credit course, required of all first-year students
- Serves as an introduction to King's and college life
- Students complete service hours, write reflection papers, attend cultural/educational campus events
- Required education on alcohol, drugs, sexual violence and bystander intervention

- **What is MyStudentBody?**

- MSB is an online alcohol, drug and sexual violence education module
- Should be completed before students return to campus in August



CAMPUS ACTIVITIES

Director, Sean Cryan, M.A.

Main floor, Sheehy-Farmer Campus Center

Telephone: 570-208-5802; Email: seancryan@kings.edu

At a glance: campus activities, events on campus

- **What are ways for my student to get involved on campus?**
 - Clubs and Organizations
 - Student Government
 - Activities Fair: September 7th
- **What are some events to look forward to?**
 - New Student Orientation Pt. II: The King's First Year Experience
 - August 23rd-26th
 - Homecoming Weekend
 - September 21st-22nd
 - Family and Friends Weekend
 - October 26th-28th



COMMUTER LIFE

Coordinator, Kathy Barber

Main floor, Sheehy-Farmer Campus Center

Telephone: 570-208-5966; Email: kathrynbarber@kings.edu

At a glance: social and logistical support for King's commuter students

- **What is available on campus for my student?**
 - Computer labs with printers
 - Game room in the Campus Center lower level
 - Student mailboxes and lockers for rent
 - Snack/drink station for commuters in the Campus Activities Office
- **What events are held during the daytime?**
 - Commuter Pit Stop
 - Once each month in the Campus Activities Office
 - Refreshments and socializing with fellow commuters
- **What happens if there's bad weather and my student can't get home?**
 - College can provide housing as available if a student needs to stay on campus for bad weather, campus events or late academic commitments.
 - \$28 per night



MULTICULTURAL AND INTERNATIONAL STUDENT PROGRAMS

Director, Jasmine Tabron, B.S.

Main floor, Sheehy-Farmer Campus Center

Telephone: 570-208-5898; Email: jasminetabron@kings.edu

At a glance: support services for minority students and campus-wide diversity programming

- **Who does MISP serve, and how?**
 - specific focus on the underrepresented student population including advisement and academic support
 - Coordinates social and educational programming to expand the cultural experience for ALL students
- **What clubs are available for my student to join?**
 - **Multicultural International Club** – Celebrates diversity and promotes social awareness & acceptance.
 - **S.A.F.E.**– Offers support for the LGBTQ community and generates awareness of related social issues.
- If you are the parent of a minority student, please have the student check their email for a welcome letter from Jasmine



RESIDENCE LIFE

Associate Dean of Students for Residence Life, Megan Sellick Casey, M.S.Ed.

Main floor, Sheehy-Farmer Campus Center

Telephone: 570-208-5856; email: reslife@kings.edu

At a glance: housing, roommate and meal plan assignments, photo ID cards

- **What is the housing requirement?**
 - All first-year and sophomore students who do not reside within commuting distance (within 45 miles of campus) and who are under 21 years of age are required to live in College housing. Junior and senior students who completed at least 57 credit hours and maintain a 2.5 minimum GPA may reside off campus but must submit an off-campus form. A commuter student is defined as a student who resides in the permanent home of his or her parents or legal guardian, or in the home of a close relative (who is not a student and is at least 30 years of age), and who commutes to classes each day.
 - Housing is guaranteed for 4 years



RESIDENCE LIFE (con't)

Associate Dean of Students for Residence Life, Megan Sellick Casey, M.S.Ed.

Main floor, Sheehy-Farmer Campus Center

Telephone: 570-208-5856; email: reslife@kings.edu

At a glance: housing, roommate and meal plan assignments, photo ID cards

- **How does housing work?**

- First-year students are assigned to Esseff or Holy Cross, based on the paperwork they filled out and submitted in May/June
- After the first year, housing assignments operate on a lottery system, according to completed credits. The majority of sophomore students will live in Esseff or Holy Cross for two years, before completing enough credits to select an apartment

- **How are the residence halls supervised?**

- Resident Assistants (students) and Resident Counselors (non-students) live on floors with students
- Assist students in their adjustment to college, with homesickness, with academic struggles, mid-term grades

- **How does the photo ID system work?**

- Students will get their ID card today! ID cards provide students access to their residence hall, meal plan/King's Cash, parking lot, etc.



DINING SERVICES

Director of Dining Services, Jeffrey Thomas
Main floor, Sheehy-Farmer Campus Center
Telephone: 570-208-5833; Email: dining@kings.edu

At a glance: meal plans

- **Does my student need to have a meal plan?**
 - If they live in Esseff or Holy Cross, yes. As first-year students, they have 2 to choose from. Meal plans expire at the end of each semester.
 - If they commute, they may have a meal plan, but are not required to
- **What are Flex dollars?**
 - Flex dollars are an addition to a student meal plan. They can only be used in any on-campus dining location, and are meant to supplement a student's meal plan usage. Flex expires at the end of each semester.

Students with food allergies are encouraged to contact the Director of Dining Services and the Disability Services Coordinator.



KING'S CASH

Director of Contract Compliance, Mary Wood
Main floor, Sheehy-Farmer Campus Center
Telephone: 570-208-5888; email: marywood53@kings.edu

At a glance: King's Cash

- **What is King's Cash?**
 - King's Cash is separate from a meal plan. A declining balance program, students make deposits to their personal King's Cash account. King's Cash can be used at any on-campus dining location, for laundry in all residence halls, and at select off-campus locations. King's Cash rolls over year to year.



CAMPUS SAFETY AND SECURITY

Executive Director, Jim Gilgallon, B.A.

107/108 Alumni Hall

Telephone: 570-208-5900, 24 hours a day, 7 days a week

At a glance: campus security, parking

- **What security services are on campus?**
 - 24-hour armed security on walking/driving patrols of campus
 - 24-hour switchboard located at the Lane's Lane entrance of the Library
 - Text message/email alert system for emergency notifications
 - Sign up to receive alerts from 911Cellular
 - Surveillance cameras in most buildings on campus
 - ID Card access at entrances of all residence halls and most buildings
 - Shuttle service and walking/driving escorts around campus
- **Are students allowed to have cars on campus?**
 - \$350.00/year for resident students
 - \$255.00/year for commuters



STUDENT SUCCESS

Fr. Thomas Looney, C.S.C., Associate Vice President for Academic Success

Third floor, Administration Building

Telephone: 570-208-5895; Email: thomaslooney@kings.edu

At a glance: retention intervention, academic support, class/College withdraw

- **If a student is struggling in their classes**
 - Referral to academic support services, such as Academic Skills
 - Mid-term grade reports for all first-year students
- **If a student isn't going to class**
 - Academic alert with academic advisors, athletic coaches and Residence Life staff
- **Class and College Withdrawal**
 - Work with students to exit a class they are struggling in
 - Work with students and families to exit the College



ACADEMIC SKILLS CENTER

Director/Disability Services Coordinator, Mrs. Sheri Yech, M.Ed.

Main Floor, Mulligan Physical Science Center

Telephone: 570-208-5841; Email: sheriyech@kings.edu

At glance: academic support for all students, support services for students with physical and learning disabilities

- **What services are offered?**
 - Peer tutoring, learning strategies workshops, Writing Center Assistance with papers, one-on-one meetings for students who need additional support
- **What if my student has been diagnosed with a learning disability, physical impairment, or psychological issue?**
 - Students with a diagnosis, IEP or 504 plan are encouraged to meet with the Disability Services Coordinator, who will assist the student with communicating with faculty and other offices, and in adjusting to campus.
 - Students with any dietary needs that require accommodation or support, or who suffer a temporary injury (concussion, broken leg, etc.) can request assistance and accommodation.



CAMPUS MINISTRY

Director/Chaplain Rev. Thomas Looney, C.S.C., Ph.D.
J. Carroll McCormick Campus Ministry Center
(Chapel of Christ the King)

Mission Statement

Rooted in Jesus Christ, the Living Word of God,
and inspired by the Holy Spirit, we give witness to
God's unconditional love by reflecting on and
celebrating faith and serving others with
competence, courage, and compassion.



Blessed Fr. Basil Moreau, C.S.C.,
Founder, Congregation of Holy Cross

- **Worship**
 - Daily Mass: 12:05 pm
 - Sunday Mass: 10 am and 9 pm
- **Reflection Opportunities**
 - Retreats
 - Days of Prayer and Service
 - Pilgrimages
 - Faith Sharing and Bible Study
- **Inter-religious programs**
- **Spiritual Guidance**
- **Access to local houses of worship**

THE SHOVAL CENTER FOR COMMUNITY ENGAGEMENT AND LEARNING

Director, Bill Bolan, Ph.D.

Rev. Charles Sherrer, C.S.C. House, 171 N. Franklin Street

Telephone: 570-208-8058; Email: williambolan@kings.edu

At a Glance: Volunteer Opportunities for all Students

- **Ways to get involved:**
 - Volunteer Fair, September 12th
- **Programs Offered:**
 - Service-Learning Opportunities available in over 50 courses
 - Individual and student club volunteering available at over 60 non-profits
 - Community-Based Work Study Program
 - **SERVE ... Students Engaged in Reflective Volunteer Experiences**
 - CitySERVE, held during Orientation
 - Alternative-Break Service Trips



STUDENT HEALTH CENTER

Director, JoAnn Kosik, MHA, PA-C

André Hall

Telephone: 570-208-5852; Email: studenthealth@kings.edu

At a glance: student health services and requirements

- **Is my student required to submit health records?**
 - Yes. All incoming Fall 2018 students will submit their health form requirements through the Student Health portal at <https://www.kingscollege.studenthealth.com>. To log on, use your King's email user name and password.
- **What information is required?**
 - To receive treatment in the Student Health Center you must be a full time student and have a completed health form, which includes medical history, physical exam within one year of matriculation, immunization history, and proof of insurance.
- **What are the vaccine requirements?**
 - All **resident** students are required by Commonwealth law to have a meningitis vaccination. If you have chosen not to be vaccinated then you must sign the meningitis vaccination waiver available through the health portal. Students will not be provided their room keys without proof of the vaccine, or a signed waiver. King's requires at least one meningitis vaccine over the age of 16.



STUDENT HEALTH CENTER (con't)

- **What are the vaccine requirements? (con't)**
 - **All** students must provide 2 (two) dates of immunization against measles, mumps and rubella (MMR). Dose 1 given at 12 to 15 months of age or later. Dose 2 given at age 4 to 6 years or later, and at least 1 month after the first dose.
- **What services are available?**
 - Acute care visits for common illnesses and injuries
 - In-house step/flu/mono screening and urine dipstick
 - Wound care, ear irrigation and nebulizer treatments
 - Medical equipment loan program: crutches, humidifier, nebulizer
- **Is health insurance required?**
 - King's College **REQUIRES** resident students, student athletes, and international students to have medical insurance. Health insurance coverage is **strongly** recommended but not mandatory for full-time commuter and off-campus students.
 - Options for individually structured plans for domestic students, international students and student-athletes are available to purchase through outside companies. Referrals are provided on the handout that can be found on the side table or at the Health Center table at the Mane Fair.

Please take the Student Health Center handout from the reference table or the SHC table at the Mane Fair.



COUNSELING CENTER

Director, Brian J. Cook, MS, NCC, LPC

Room 620, Administration Building

Telephone: 570-208-5873; email: counselingcenterstaff@kings.edu

At a glance: counseling, wellness and mental health support

- **What services are offered?**

- All services in the Counseling Center are confidential in nature, barring some regulatory exceptions that are fully disclosed at the first session with the student.
- Supportive counseling to assist with typical developmental and adjustment issues
- Individual therapy to address mental health and wellness matters
- Bi-weekly psychiatric services
- Crisis assessment/intervention, including on call phone consultation after hours
- Referral to other community mental health resources
- Various awareness and information programs offered throughout the year
- HOPE Peer Educators, a student group trained to present on a variety of mental health and wellness issues (it's also a great way to get involved and gain leadership skills!)

- **How much do the services cost?**

- The Counseling Center offers sessions at no additional cost to any enrolled King's College undergraduate student.



COUNSELING CENTER (con't)

Suggestions for Parents:

Sending students to college can be scary. Here are some suggestions for you, as parents:

- You know your child better than anyone – if you notice significant changes in achievement, routines, personality or mood, health or social interactions, talk to them about your concerns. Listen to them without downplaying what they may be struggling with. Encourage them to tap into the great supportive resources King's College has to offer.
- If your child has a history of mental health concerns, work to connect them with resources on campus right from the start. Transitioning to college is difficult in and of itself – if your child is not actively working to manage their condition during this transition, it is even more difficult.
- If you have very immediate concerns about your child's safety, connect with someone on campus. Share your concerns with a staff member who can follow up and provide support if need be. You can speak to Campus Security, Residence Life, or staff in the Counseling Center.
- You can report anything you like to counselors in the Counseling Center; however, please know that due to confidentiality concerns, counselors may or may not be able to disclose information back to you about your student. This decision is made depending on if your student has given written consent to do so.



CARE TEAM

Email: careteam@kings.edu

Voicemail: 570-208-5900, ext. 4444

At a glance: service providers who coordinate support for students

- **Who does Care Team help?**
 - Students experiencing academic or personal struggles
- **Who can make a referral to Care Team?**
 - Faculty, staff, students and parents, using the contact information above
- **Who is part of Care Team?**
 - A diverse group of academic and student affairs professionals from different offices on campus





ATHLETICS AND RECREATION

Associate Vice President and Executive Director of Intercollegiate Athletics and Recreation, Cheryl Ish, M.S.

Scandlon Athletic Center and Recreation Center

Telephone: 570-208-5855; email: cherylish@kings.edu

At a glance: intercollegiate athletics and facilities

- **What do intercollegiate athletics look like at King's?**
 - NCAA Division III, MAC Conference
 - 25 Varsity Sports, 27 in 2019-2020 with the addition of Men's Volleyball, Women's Golf
- **What do club sports and intramural sports look like at King's?**
 - Club sports: Cheerleading; men's and women's Rugby
 - Intramurals: multiple sports offered year round
- **What athletic facilities are available?**
 - **On campus**
 - Scandlon Athletic and Recreation Center (pool and racquetball)
 - InterMetro Wellness Center
 - **Close proximity to campus**
 - Betzler Athletic Complex (outdoor sports)
 - Kirby Park (tennis courts, general student use)
 - Revolution Ice Center





ATHLETICS AND RECREATION

(con't)

At a glance: getting involved in athletics

- **Interested in playing a sport?** Contact the coach of the sport directly to find out more. Contact information for coaches is located in staff directory on website.
- **Fall Sport Athlete?** Athletes will receive information from your coach on early move in for preseason. You will be provided housing and meals during preseason. Upon arrival, all sports (except football upperclassmen) will move into their permanent rooms for the year.
- **What do need in order to practice with your team?** All athletes need to have completed medical paperwork and have proof of insurance before being allowed to practice. Medical paperwork is found on the portal: <https://kingscollege.studenthealthportal.com>
- **How do athletes get to fields?** We have shuttles that provide rides to the field and back.
- **Interested in Intramurals?** Emails will go out on Student Announcements for intramural events and instructions on joining.



ATHLETICS AND RECREATION

(con't)

At a glance: academic requirements

What are the academic requirements for student athletes?

- Carry at least 12 credits per semester
- Maintain a GPA of 2.0 or higher

Conflict with class and practice or games? Athletes are not allowed to miss class for practice. Athletes will occasionally miss a class for a game. The Athletic Office sends out confirmation of conflicts to faculty. It is the responsibility of each student athlete to communicate with faculty, and understand the policy for missed class time in each class. Nearly all faculty are very supportive!

NEW STUDENT ORIENTATION PART II: The King's First Year Experience



First Year Resident Move-in:

Thursday, August 23

8:00 am – 12:30 pm

Commuter Check-in:

Thursday, August 23

11:00 am – 12:00 pm

President's Welcome

1:15 pm – followed by

FYE Group

Academic Advisor Meeting

Parent Session/Tours:

2:15pm – 3:45pm

