Application for Admission Instructions

The application for admission is the first step in exploring the King's College community. We take the application process very seriously, as it allows the Office of Admission to become very familiar with the many talented men and women who seek admission to King's College. At King's, we look at the entire person when considering students for admission. Academic achievement, participation and leadership in school and community organizations are evaluated. While the paperwork is a necessary component, we also value the opportunity to meet our applicants in person. We strongly recommend scheduling a personal interview at your earliest convenience.

HIGH SCHOOL STUDENTS

- Complete the application in its entirety. Please be sure to either type or clearly print in ink.
- Sign the completed application at the bottom of the last page.
- Enclose the $30 non-refundable application fee. Checks should be made payable to King's College.
- Complete the required personal statement and include it with your application.
- Complete the top section of the school report form and submit the form to your guidance counselor.
- Request the guidance office send your official high school transcript to King's College.
- Decide whether you will submit standardized test scores or a graded paper. A graded paper from either junior or senior year is required if you are not submitting standardized test scores. The graded paper must be the original paper with teacher comments and grade sent from your guidance counselor with the official school seal.
- Inquire from your guidance counselor about office specific procedures they use in the application process. Many will ask you to submit the application, fee and essay to their office, then they will send the entire application package. Others will ask you to submit your paperwork directly to us, and they will forward their appropriate documentation separately.
- Please submit any college/university transcript other than King's College indicating course work completed. (This transcript will be used for credit evaluation only.)

If you have any questions about the application procedures or anticipate difficulty in attaining the desired documentation, please contact the Office of Admission. In special cases we may choose to waive certain requirements and will process the application with available information.

PARENTS:

- Please complete the Free Application for Federal Student Aid (FAFSA) after January 1, 2014. The preferred filing date for this form is March 1, 2014. The FAFSA will be available in both the high school guidance office and the college financial aid office in December 2013.
- The King's College Federal School Code is **003282**. (This code must be entered correctly on the FAFSA in order for King's College to receive access to your federal record.)
- Please report your social security number **accurately** on both the application for admission, financial aid application, and the FAFSA. **Copy it directly from your Social Security card.**

KING'S COLLEGE

Application for Admission

Office of Admission
133 North River Street, Wilkes-Barre, PA 18711
e-mail: admissions@kings.edu
www.kings.edu • (570) 208-5858 • 1-888-KINGS PA • FAX (570) 208-5971

PERSONAL DATA

Legal Name: _____
Last First Middle (complete) Jr., etc. Sex

Social Security number: _____ Date of birth: _____

Permanent home address: _____
Number and Street

_____
City or Town County State Zip Code

If different from the above, please give the mailing address for all admission correspondence:

Mailing address: _____
Number and Street

_____
City or Town County State Zip Code

Permanent home telephone: (_____) _____ Cellular telephone: (_____) _____
Area Code Number Area Code Number

E-mail address: _____@_____ Preferred name _____

CITIZENSHIP DATA

Citizen of the United States ❑ Yes ❑ No
Permanent Resident ❑ Yes ❑ No
Country of Citizenship _____

Student visa required ❑ Yes ❑ No
Indicate visa held currently _____

OPTIONAL DATA

Religious preference: _____ Marital status: _____

First language, if other than English: _____ Language spoken at home: _____

Ethnic background (Please check only one.)

Are you Hispanic or Latino? ❑ Yes ❑ No

What is your racial background? (Please check one or more.)

❑ American Indian or Alaska Native
❑ Asian
❑ Black or African-American
❑ Native Hawaiian or Other Pacific Islander
❑ White

ENROLLMENT DATA

❑ Full-time ❑ Part-time Date of Entry:

❑ First-year Fall 20_____ Spring 20 _____

❑ Resident (live on campus) ❑ Commuter (live w/parent or guardian)

MAJORS: Mark the first major you wish to pursue at King's as "1." If interested in a second major please indicate as "2."

The William G. McGowan School of Business

❑ Accounting
❑ Finance
❑ Human Resources Management
❑ International Business
❑ Management
❑ Marketing

College of Arts and Sciences

Humanities and Social Sciences

❑ Computers and Information Systems
❑ Criminal Justice
❑ Economics
❑ English - Literature
❑ English - Professional Writing
❑ Environmental Studies
❑ French
❑ History
❑ Mass Communications
❑ Philosophy
❑ Political Science
❑ Psychology
❑ Sociology
❑ Spanish
❑ Theatre
❑ Theology

Education

❑ Preschool-Grade 4
(Special Education Certification included)

❑ Secondary Education, with a major in _____.
❑ Special Education Certification (optional)

3+2 Engineering Dual Degree Program with the University of Notre Dame

❑ Chemistry ❑ Computer Science ❑ Environmental Science ❑ Physics

Sciences

❑ Biology
❑ Chemistry
❑ Computer Science
❑ Environmental Science
❑ General Science
❑ Mathematics
❑ Neuroscience
❑ Physics

Allied Health

❑ Athletic Training Education Program
❑ Clinical Laboratory Science / Medical Technology
❑ Physician Assistant (Five-year master's degree)

If you are undecided about selecting any of the fields listed above, check: ❑ Undeclared

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In addition to the major programs you indicated above, please mark any pre-professional programs and/or special concentrations in which you are interested.

Pre-Professional Programs

❑ Pre-Chiropractic
❑ Pre-Dentistry
❑ Pre-Law
❑ Pre-Medical
❑ Pre-Optometry
❑ Pre-Pharmacy
❑ Pre-Veterinary
❑ Women's Studies

Special Concentrations

❑ Chemistry of Materials
❑ Ethics
❑ Forensic Studies
❑ Geography
❑ Latin American Studies
❑ Molecular Biology
❑ Political Economy
❑ Statistics

I am also interested in: ❑ ROTC Army/Air Force (cooperative program with other colleges)

Please mark the top five factors that influenced your decision to apply to King's College (in order of priority 1 through 5, number 1 being the most important.)

_____ Academic Program
_____ Advice of Parents
_____ Alumnus, Name _____
_____ Athletics
_____ Athletic Coach, Name _____
_____ Campus Visit or Tour
_____ Catholic College
_____ Faculty Member, Name _____
_____ Friend(s) who attend
_____ High School Counselor Recommendation
_____ King's Admission Rep., Name _____
_____ King's College website
_____ Near Home
_____ Offer of Scholarship or Financial Aid
_____ Radio and/or TV Commercial
_____ Size of College
_____ Viewbook/College Literature
_____ Other _____

Do you plan to apply for financial aid? ❑ Yes ❑ No
Do you plan to file the Free Application for Federal Student Aid? (FAFSA) ❑ Yes ❑ No
Will you be applying for Tuition Exchange through an agreement between King's College and another institution?
❑ Yes ❑ No If "yes" name of institution_____

EDUCATIONAL DATA

High school:_____ Date of entry:_____

Address: _____ ACT/CEEB code number:_____
City or Town State Zip Code

Date of graduation: _____ Guidance/College Counselor name: _____

TEST INFORMATION

At King's, we look at the entire person when considering students for admission. Academic achievement as well as participation and leadership in school and community organizations are evaluated. We require applicants to submit SAT and/or ACT scores; or a graded paper from your junior or senior year. King's College will accept SAT and/or ACT scores printed on your high school transcript.

Please check which requirement you will be submitting (only one):

❑ SAT (Dates taken, or to be taken) _____ ACT (Dates taken, or to be taken) _____

OR

❑ Graded paper - A graded paper from either junior or senior year is required. The graded paper must be the original paper with teacher comments and grade sent from your guidance counselor with the official school seal.

OPTIONAL TEST INFORMATION

Advanced Placement (A.P.) and International Baccalaureate Higher (I.B.H.) Examination results will be considered for possible credit.

Advanced Placement (A.P.) (List subjects taken and score on exam) _____

Advanced college credit (College/University) _____

Dates of attendance _____# of credits completed _____

EXTRACURRICULAR ACTIVITIES, PERSONAL INTERESTS, COMMUNITY SERVICE, LEADERSHIP, WORK EXPERIENCE

List your principal extracurricular and community involvements, personal activities and hobbies, and work experiences. Be sure to include specific events and/or major accomplishments. Be sure to indicate those which you plan to pursue in college with an asterisk (*). (Attach an extra sheet if needed.)

Activity	Grade level 9	10	11	12	Positions held, honors earned	Do you plan to participate in college?

If you work during the school year, how many work hours a week do you average? _____

ATHLETICS: If interested in any intercollegiate NCAA Division III athletic programs, be sure to indicate your intentions in the box indicated at the far right column. If interested strictly in intramural or recreational participation, you need not indicate collegiate participation in the right hand column.

Athletic Program	Grade level 9	10	11	12	Positions held, honors or letters earned	Do you plan to participate in college?

Student athletes: Has our coaching staff been in contact with you? ❑ Yes ❑ No

FAMILY

Mother's full name:_____

Is she living? ❑ Yes ❑ No _____

Home address if different from yours: _____

Street: _____

City: _____ State:_____ Zip: _____

E-mail address:_____

Occupation:_____

Name of business or organization: _____

Street: _____

City: _____ State:_____ Zip: _____

College:_____

Degree received: _____

Father's full name: _____

Is he living? ❑ Yes ❑ No _____

Home address if different from yours:_____

Street:_____

City: _____ State:_____ Zip:_____

E-mail address:_____

Occupation:_____

Name of business or organization: _____

Street:_____

City: _____ State:_____ Zip:_____

College:_____

Degree received: _____

Please check if parents are ❑ married ❑ separated ❑ divorced ❑ other_____

If not with both parents, with whom do you make your permanent home? _____

Please give names and ages of your brothers and sisters. If they have attended college or currently attend list the names of the institutions.

_____

List any relatives who have attended King's College. (Attach a separate sheet if necessary.)

Name	Relationship	Year of Graduation
_____	_____	_____
_____	_____	_____

PERSONAL STATEMENT (Choose one and provide on a separate sheet a minimum of a 250 word personal statement.)

1. Please comment on the aspects of your life which have led you to select your intended major and why you believe King's College will meet your educational expectations.
2. Indicate a person who has had significant influence on you and describe that influence.
3. Discuss the value and importance of community service in our society and describe the service projects in which you have been involved.

You may wish to provide ADDITIONAL writing samples. If so, you may choose to submit an example of your previous work, such as a paper submitted for a class or a sample of creative writing (several poems, or a short story.)

REQUIRED INFORMATION

Have you ever been placed on probation, suspended or dismissed from high school or college? ❑ Yes ❑ No
Have you ever been convicted of a misdemeanor, felony or other crime? ❑ Yes ❑ No
If you have answered yes to any of the above questions, please explain on a seperate piece of paper.
King's College reserves the right to conduct background checks on individuals applying for admission to the college.

I certify the information I have provided in this application is honest, factually represented and is my own work. If I misrepresent, fail to disclose or falsify information requested by the Office of Admission, I understand and agree my offer of admission may be rescinded.
Signature_____ Date _____

King's College does not discriminate on the basis of race, color, national origin, sex, age, or handicap in its programs, activities, or employment practices, as required by Title VI, Title IX, and Section 504. Questions should be directed to the Equal Opportunities Officer, 133 North River Street, Wilkes-Barre, PA 18711, or by calling (570) 208-5925.