

Dear Student,

Your Free Application For Federal Student Aid for the 2009-2010 year has been selected for verification. As a result, you and your parent(s) are required to submit the forms specified below as documentation to verify the information that you submitted on the FAFSA.

The information ***must be returned to this office within 30 days*** from the date of this notice. Failure to submit this documentation within **30 days** will delay action on any federal grant, loan or employment application you have on file. **By law, federal funds cannot be awarded until the verification process has been completed.** You will be notified of the results and instructed on how to make corrections to your federal aid application if necessary.

All required documents must be submitted to: King's College, Office of Financial Aid,
133 North River Street, Wilkes-Barre, PA 18711.

*** REQUIRED DOCUMENTATION ***

1. **2009/2010 Verification Form Dependent Student (enclosed)**
2. **Signed copy of parent(s) 2008 FEDERAL IRS form 1040, 1040A, 1040EZ, with all supporting schedules (such as A, B,C,D,ETC.) and W2 forms.**
3. **DO NOT SEND TAX FORM 8453.**
4. **Signed copy of student's 2008 FEDERAL IRS form 1040, 1040A, 1040EZ, with all supporting schedules and W2 forms.**
5. **A copy of your tax return can be requested by contacting the IRS at 1-800-829-1040 or at www.irs.gov.**
6. **IF NOT APPLYING FOR FEDERAL AID OR NOT RETURNING FOR THE 2009 FALL SEMESTER PLEASE SIGN AND RETURN TO THE FINANCIAL AID OFFICE.**
SIGNATURE _____

If you have any questions or need assistance, contact us at (570) 208-5868 or 1-800-955-5777.

King's College
Financial Aid Office